

FACULTY OF EDUCATION

Open Distance Learning(ODL)

2017



ADT

Prospectus (Information Booklet)



NORTH-WEST UNIVERSITY
YUNIBESITHI YA BOKONE-BOPHIRIMA
NOORDWES-UNIVERSITEIT

ADVANCED DIPLOMA IN TEACHING

ADT

**SCHOOL FOR NATURAL SCIENCES AND TECHNOLOGY FOR
EDUCATION**

Open distance learning students

PROSPECTUS (Information booklet)

2017

**North-West University
Potchefstroom Campus
Faculty of Education Sciences**

Contact details:

1. NWU

NWU contact information:

Tel: 018 285 5900

Fax: 087 234 4957

Website: <http://distance.nwu.ac.za/>

<http://distance.nwu.ac.za/contact-us-general-information>

E-mail: DistancePotch@nwu.ac.za

Sms: Send SMS to **43366 NWU** [Space] **Student number** [Space]

Subject code[Space]**And the question**

2. Direct all written correspondence to:

2.1 Academic matters:

The Academic manager for Education Sciences: Unit for Open Distance Learning

Building B11
North-West University
Private Bag X6001
Internal Box 539
Potchefstroom
2520

2.2 Administrative matters:

The Unit for Open Distance Learning (UODL)
Building B11A
North-West University
Private Bag X6001
Internal Box 539
Potchefstroom
2520

**PLEASE MENTION YOUR STUDENT NUMBER IN ALL
CORRESPONDENCE**

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Dean's Letter

Dear ODL student

I would like to welcome you as a student to the North West University's Faculty of Education and trust that your association with the Faculty will be a pleasant one.

As you may be aware, the University Council has resolved on a unitary structure and as of 2017 the NWU will no longer function as separate campuses. At the time of finalising the ODL information booklets, the structures had not yet been finally approved and I therefore invite you to please keep an eye on the NWU website, where information will be posted regarding the Faculty's structures and officials.

I wish to assure you that the current management of the three campuses are agreed that the quality of the academic programmes and the support to you as a distance student are non-negotiable.

This prospectus (information booklet) details all the relevant administrative arrangements relating to your studies in 2017. Please diarise the dates and times regarding contact sessions and the submission of assignments, tests and examinations as they pertain to you.

Through the ADT programme you will be academically equipped for your leadership task in the teaching profession. You will note that the ADT programme is centred around three objectives, namely to provide a holistic orientation in Education as a science, to provide you with relevant research training in Education and to give you an introduction to a particular area(s) of specialisation within Education.

On attainment of these objectives, you should be equipped to successfully progress to postgraduate study. This implies that your lecturers will make high, but not unreasonable, academic demands of you.

Highly qualified academics in the various disciplines in the Faculty are available to you, as are the University's library and information technology systems. You will find that, in addition to being experts in their respective fields, your lecturers are people with an understanding of the challenges and problems that students have to deal with. Similarly, we ask that you too demonstrate an understanding for the lecturers, who, like you, have to work according to target dates.

Most important is that you have made the momentous decision to better equip yourself for your future. Good luck with your studies and may you enjoy the journey towards the attainment of your qualification.



Prof Robert Balfour

Dean of the Faculty of Education Sciences, Potchefstroom campus (2016)

Assigned chairperson of the Education Joint Executive Committee (2016)

What is open distance learning?

Open learning is an approach that combines the principles of learner centeredness, lifelong learning, flexibility provision, the removal of barriers to learning, accessibility to learning, the recognition of prior learning, the provision of learner support, the construction of learning programmes in the expectation that learners can succeed, e-learning and the maintenance of rigorous quality assurance.

The Unit for Open Distance Learning (UODL) at the Potchefstroom Campus delivers several distance programmes on behalf of the faculties at a number of open-learning centres in Southern Africa. Distance-learning programmes are offered on the following principles:

- a) Students can register any time of the year.
- b) Each programme has a minimum and maximum duration in order to complete the studies.
- c) Students have a number of assessment opportunities (examinations) during a study period, and all modules can be written at each assessment opportunity.
- d) Students do not have a second examination opportunity directly after the first attempt. If they fail the first attempt (e.g. in June), they can write the failed module during the next examination opportunity (e.g. in November). A valid participation mark will give the student access to two examination opportunities, after which a student must generate a new participation mark.
- e) Contact classes are mainly presented by means of interactive whiteboards, supported by facilitators. Lectures can also be followed on a personal computer if students have access to the internet. All modules presented by means of interactive whiteboards are stored on the internet for students to access at a later stage.
- f) Students are supported by means of a call centre, social media (Facebook) and contact with lecturers and facilitators.
- g) Examinations are written at several examination centres throughout Southern Africa, but the NWU can request students to write a specific module (e.g. Computer Science) at the Potchefstroom Campus.

1 General Academic Rules for ODL-programmes

(Aligned with the NWU's Academic Rules)

1.1 Admission requirements to programme(s)

The admission requirements for all formal academic qualifications offered by the University are set out in the Admission Policy as approved by Senate and Council
http://www.nwu.ac.za/content/policy_rules

1.2 ODL Examination opportunities

ODL examination opportunities are scheduled during June/July and Oct/Nov of every year. Students can write any module during either June/July or October/November of each year. Examination opportunities and information are communicated to students through the relevant prospectus (programme information booklet) and time tables, the NWU and OLG websites, examination letters. The number of examination opportunities per module is determined according to the maximum study period of the qualification for which the student is registered.

NWU web address: <http://www.nwu.ac.za>

1.3 Admission to examinations

According to Academic Rules A.2.4.2 and A3.4.2 any student who has obtained the required proof of participation and/or participation mark as prescribed, will be admitted to the examination in the module concerned.

A participation mark will allow a student a second consecutive examination opportunity, should they fail the first attempt.

1.4 Participation mark

Participation mark means the mark awarded to a student in a module within a prescribed period by means of formative assessment for the completion of those teaching-learning activities that are required as part of the study within the module.

A participation mark for modules in ODL-programmes is obtained by successfully completing assignments and obtaining a participation

mark for the prescribed assignment(s) as stipulated within every module-specific tutorial letter. The ADT student must achieve a 50% participation mark to be admitted to the examination.

An assignment mark may contribute towards the participation mark of a specific module for only two executive examination opportunities. Thereafter a new assignment must be submitted for a new participation mark in order to gain admission to write the examination in that module.

1.5 Module mark

A module mark is a mark calculated according to a formula that is determined from time to time for each module in terms of faculty rules, based on the participation mark and the examination mark awarded to a student in a module; provided that the weight of the participation mark in the above mentioned formula may not be less than 30% or more than 70%.

In calculating the module mark for all modules, (except when stated otherwise in a particular module) the participation mark for modules in the ADT carries a weight of 50% and the examination mark a weight of 50%.

NB! Owing to the fact that assignments can get lost in the post, students should make and keep a copy of their assignments before posting them. However, students should post the original assignment to prevent suspicion of plagiarism.

1.6 Unsatisfactory academic performance

A student whose academic performance is found to be unsatisfactory will receive a formal written warning from the Dean: FES or an administrator authorised by him. Thereafter, if progress is still not satisfactory, the student could be dealt with in terms of General Academic Rules A.2.4.7.1, A.2.4.8 and A.2.8.

1.7 Termination of studies of ODL-students

The minimum and maximum duration of study for the various qualifications is indicated in the calendar and in the programme prospectus (information booklet) for the qualification concerned. One year before the maximum duration of study is exceeded and a student's studies are finally terminated, such a student will receive a warning letter from the Dean: FES or an administrator authorised by

him to inform them of the two final examination opportunities in which all outstanding modules must be passed. Should such a student still have outstanding modules after these examination opportunities, the studies of such a student must be terminated in terms of Academic Rules A.2.4.7.1, A.2.4.8 and A.2.8.

Only in exceptional cases, and then on the grounds of irrefutable evidence, will the Dean: FES or the school director, or the programme leader authorised by the dean, consider a request for continuation of studies from a student whose studies have been terminated. Should such an application be successful, the student will be afforded only one examination opportunity to complete all outstanding modules.

1.8 Warning against plagiarism

Assignments are individual tasks and not group activities (unless explicitly indicated as group activities). For further details see: http://www.nwu.ac.za/sites/www.nwu.ac.za/files/files/i-governance-management/policy/2P-2.4.3.2_plagiarism%20and%20dishonesty_e.pdf

2 Academic Matters

NOTE: According to the HEQSF the title Post Graduate Certificate may be used to denote a qualification in education which conforms to all the specifications and requirements of an Advanced Diploma as stipulated in the HEQSF, including admission requirements, purpose, characteristics and progression routes.

2.1 Programme information: ADT

(Refer to the NWU Calendar of the Programme at <http://www.nwu.ac.za/e-yearbook-index>).

2.1.1 Nature and general aims

The ADT programme in the Faculty of Education Sciences of the North-West University prepares student teachers to become competent professional educators in a variety of educational and training careers. The overarching goal of the educational experience in this particular programme is to provide all our students with the knowledge, skills and attitudes to live and work in a globally interdependent world and with the support services to help them succeed. This requires a conscious, purposeful, sustained and social-constructivist focus on the actual learning of students that may take place because of their interactions in specific study-related groups. For this reason, this academic programme also seeks to foster inclusivity and to develop a sense of personal and social responsibility and ethical conduct in and among our students by encouraging involvement in environmental affairs, as well as in community and public service. It endeavours to offer and cultivate a teaching-learning environment that is hospitable to diverse socio-conventional and linguistic interests and activities.

The Advanced Diploma in Teaching is focused on the initial training of teachers for teaching in the Senior and Further Education and Training Phases, thus Grades 7 to 12.

The ADT serves as a professional capping qualification for candidates who have completed a relevant B-degree or a relevant qualification with at least 360-credits and wish to enter the teaching profession.

Students, who obtained this qualification with its focused vision on classroom practice, will be able to fulfil all the contextual roles and competencies of an effective educator.

With this certificate an educator can teach from Grades 7 to 12.

The programme equips and empowers prospective educators in the Senior and FET phases to:

- Develop and demonstrate a deep knowledge and understanding of education theory and practice;
- Integrate education theory and practice as applied competence;
- Demonstrate and implement the subject specific pedagogical competencies of the Senior and FET educator that embrace teaching, learning and assessment in practice;
- Develop and demonstrate knowledge, skills, attitudes and values to become responsible, independent and contributing scholars of the professional educational community in a diverse and changing national and international context; and
- Develop and demonstrate critical, creative and reflective problem solving skills within educational and societal context.

The qualification consists of a minimum of 140 credits divided into 15 modules. These modules include fundamental modules, generic modules and specialisation methodologies, as well as some additional modules.

This specialised qualification will provide the successful student with both horizontal and vertical articulation possibilities. To articulate vertically, a student can seek access to the BEd Honours (NQF 8) or a Postgraduate Diploma in Education (NQF 8), specializing further in a cognate subject, phase or practice contained in this initial qualification. These NQF Level 8 qualifications ensure access to further postgraduate studies (Master's & Doctoral Degrees) in cognate study areas. A horizontal articulation is also possible to the AdvDip (Education) qualification on NQF level 7, for students who want to develop a new role to support teaching and learning, for example school librarianship, education for the deaf, etc.

2.1.2 Study duration and articulation, phasing in dates

a) Study Duration

The minimum duration of study is two years (four examination opportunities) and the maximum duration of study is three years (six examination opportunities)

b) Phasing in dates

The ODL ADT has a first intake from January 2017.

c) Articulation

- i. The ADT articulates vertically into a BEdHons degree (NQF level 8) or a Post Graduate Diploma in Education (NQF level 8). A horizontal articulation is also possible to the AdvDip (Education) qualification on NQF level 7, for students who want to develop a new role to support teaching and learning, for example school librarianship, education for the deaf, etc.

2.1.3 Specific objectives

Students, who obtained this qualification with its focused vision on classroom practice, will be able to fulfil all the contextual roles and competencies of an effective educator.

2.1.4 Admission requirements

An undergraduate university degree with **two** recognised **school subjects** or a recognised qualification with a minimum of 360 credits at NQF level 6 and that includes at least two recognised **school subjects**.

Students must also be able to take two methodology subjects in order to obtain the qualification.

The curriculum for the qualification is structured as follows:

a recognised school subject at level 3 +

a recognised school subject at level 2 (depending on subject specific requirements).

In the event of a choice between methodologies for academic subjects already obtained for a prior qualification, a student must select from these the two subjects that were obtained at the highest level. In the case of Languages, the relevant language subject must be at year level 3.

(A recognised school subject is one included in the Department of Basic Education's official list of school subjects.) These are recognised school subjects completed in a qualification obtained:

Examples of recognised school subjects completed in initial qualification obtained:

Languages (Afrikaans, English or Setswana), Geography, History, Mathematics, Sociology and Psychology, Human Movement Sciences, Life Sciences (Physiology, Botany, Zoology), Physical Sciences (Physics, Chemistry), Business Management, Accounting, Economics, Tourism, Information Technology, Music and Art.

2.1.5 Faculty Specific requirements

Exceptions:

A student who wants to take the Methodology of **Mathematics** must have completed Mathematics on level 2 or otherwise Mathematics on level 1 with one of the following on level 2: Statistics, Mathematical Statistics and Applied Mathematics.

A student who wants to take the Methodology of **Life Orientation** must have **Psychology** and one of the following subjects on degree level: Sociology, Philosophy, Political Sciences, Human Movement Science, Nutrition and Labour -and Industrial studies. **Psychology must** be one of the disciplines. The student must already have a second school subject on degree level for the second methodology.

A student who wants to take the Methodology of **Languages** must have completed it on level 3.

A student who wants to take **Life Sciences** as methodology need to present one of the following subjects Physiology, Biochemistry, Zoology, Botany or Biological Sciences on level three and Zoology **and** Botany on level 1 for admission to the ADT.

A student who wants to take **Physical Sciences** as methodology need to present one of the subjects Chemistry or Physics on level two and the other one at least on level 1.

It is compulsory for students in the Methodology of **Visual Arts** to have a background knowledge in music.

It is compulsory for students in the Methodology of **Music** to have a background knowledge in art.

A student who wants to take the Methodology of **Business studies**, needs to have a background knowledge of Accounting and Economics to be able to qualify for Economic Management Sciences.

A student who want to take the Methodology of **Accounting**, needs to have a background knowledge in Business Management and Economics to be able to qualify for Economic Management Sciences.

A student who want to take the Methodology of **Economics**, needs to have a background knowledge of Accounting and Business Management to be able to qualify for Economic Management Sciences.

A student who wants to take the Methodology of **Tourism**, needs to have a background knowledge of Business Management, Accounting and Economics to be able to qualify for Economic Management Sciences.

A student who wants to take the Methodology of **Geography**, needs to have a background knowledge of GIS and History to be able to qualify for Social Sciences.

A student who wants to take the Methodology of **History**, needs to have a background knowledge of Geography to be able to qualify for Social Sciences

Remark:

1. The PM 40 % indicates participation marks of 40 % during the semester.

2.1.6 Rules for the programme

(Refer to the NWU Calendar of the ADT)

The rules for the ADT Programme must be read together with the General Academic rules of the university (A-rules), which is available on the Internet at: http://www.nwu.ac.za/content/policy_rules

2.1.7 Programme outlay

- The ADT curriculum is compiled of compulsory (fundamental and core) modules as well as two methodologies from the list of available methodologies. Methodologies will be allocated to the student by the NWU, in conjunction with the guidelines and council of the Department of Education, during the application and admission process.
- Following below is the module list of the ADT qualification.

Module code	Descriptive name	Prerequisites	Credits
Fundamental Modules (Compulsory)			
RESF511	Introduction to research in Education		8
AICT521	Information and Communication Technology integration in the classroom		12
ELTL521	English as medium of instruction		8
LIFF522	Life Skills for Educator		8
Core Modules (Compulsory)			
EDCC514	Education theory and Education Law		8
EDCC515	Assessment in Educational contexts		8
EDCC516	Professional and Curriculum studies		12
EDCC517	Work Integrated Learning 1	It is a prerequisite that a student must meet with all the requirements to pass Work Integrated learning.	12
EDCC524	Educational Psychology: Barriers to learning & development		8
EDCC525	Education Systems and Administration		8
EDCC527	Work Integrated Learning 2	It is a prerequisite that a student must meet with all the requirements to pass Work Integrated learning.	12
Additional modules			
AFCL121	Kommunikasie in Afrikaans		8

SECF521	Communication in Setswana		8
Available Methodologies (Compulsory as allocated)			
ACCD512	Accounting Methodology	Accounting level 2. Background knowledge of Business Management and Economics.	12
AFRD512	Afrikaans Metodiek	Afrikaans level 3	12
AFRD522	Afrikaans Metodiek		12
ARTD512	Visual Art Methodology	History of Art and Fine- or Graphical Art level 2. If a student only has History of Art, proof of practical skills by means of a portfolio must be submitted. Background knowledge of music	12
ARTD521	Visual Art Methodology		12
ARTS 511	Creative Arts in the Senior Phase	Compulsory for student with only a background in music	8
ARTS 521	Creative arts in the Senior Phase	Compulsory for student with only a background in music	8
BSTD512	Business Studies Methodology	Business Management 2. Background knowledge of Economics and Accounting.	12
CATD512	Computer Application Technology Methodology	Information Technology/Computer Science level 2	12
CATD521	Computer Application Technology Methodology		12
CTED522	Civil Technology Methodology	TTED512	12
ECOD512	Economics Methodology	Economics Level 2. Background knowledge of Business studies and Accounting.	12
EGDD512	Engineering Graphics and Design Methodology	Graphics or any other relevant modules level 2	12
EGDD522	Engineering Graphics and Design Methodology		12
ENGD512	English Methodology	English level 3	12
ENGD522	English Methodology		12
ETED522	Electrical Technology Methodology	TTED512	12
GEOD512	Geography Methodology	Geography level 2. Background knowledge	12

		of GIS and History.	
HISD512	History Methodology	History level 2. Background knowledge of Geography.	12
INTD512	Information Technology Methodology	Information Technology/Computer Science level 2	12
INTD521	Information Technology Methodology		12
LABD522	Economic and Management Sciences Methodology	Business Management, Accounting and Economics	12
LAND522	Natural Science Methodology	Life Sciences of Physical Sciences	12
LASD522	Social Science Methodology	History and Geography	12
LIFD512	Life Science Methodology	See 2.1.5	12
LIFF522	Life skills for Educator		8
LLOD512	Life Orientation Methodology	See 2.1.5	12
LLOD522	Life Orientation Methodology		12
MATD512	Mathematics Methodology	Mathematics level 2 (See 2.1.5)	12
MATD522	Mathematics Methodology		12
MSVD512	Music Methodology	B.Mus	12
MTED522	Mechanical Technology	TTED512	12
PESP511	Physical Education	Human Movement Sciences / Sport Science, Biokinetics and Kinderkinetics Level 2	12
PESP521	Physical Education		12
PHSD512	Physical Science Methodology	See 2.1.5	12
RSVD512	Religion Studies	Religion or Social Anthropology 2	12
SEMD512	Setswana Methodology (First Language)	Setswana Level 3	12
SEMD522	Setswana Methodology (First Language)	Setswana Level 3	12
SEND512	Setswana Methodology (First Additional Language)	Setswana Level 3	12
SEND522	Setswana Methodology (First Additional Language)	Setswana Level 3	12
TRVD512	Tourism Methodology	Tourism level 2. Background knowledge of Business Management, Economics and Accounting.	12
TTED512	FET Technology Methodology	Technical qualification with Electrical,	12

		Mechanical or Civil Engineering on level 2	
VWVD512	Consumer Studies Methodology	BSc Consumer Sciences	12
VWVD521	Consumer studies Methodology		12

2.1.8 Suggestion regarding structuring of your curriculum

Compilation of curriculum: O401P: open distance learning

Though the student may complete modules in any given order, the guideline below is the optimal distribution of modules in order to complete the ADT qualification over a two (2) year period.

YEAR 1					
Semester 1			Semester 2		
Module code	Module name	Cr	Module code	Module name	Kr
Fundamental modules			Fundamental modules		
RESF 511	Introduction to Research in Education	8	LIFF 522	Life Skills for Educator	8
Core modules			Core modules		
EDCC 515	Assessment in Educational context	8	EDCC 525	Education Systems and Administration	8
EDCC 516	Professional & Curriculum studies	12			
			Additional modules		
			AFCL 121	Kommunikasie in Afrikaans	8
			SECF 521	Communication in Setswana	
			AICT 521	Information and Communication Technology integration in the classroom	12
			Choose two of the following		
			AFTB 521	Afrikaanstaalbevoegdheid	1
			ENTB 521	English Language Proficiency	1

ONE of the following methodologies (See prerequisites in OP 2.1.5)			ONE of the following methodologies (Continuation of semester 1)		
ACCD 512	Accounting Methodology	12	LABD 522 or MBLO 521 or CBAD 521	Economic and Management Sciences or Managing Barriers to Learning Curriculum based assessment adaptations	12
AFRD 512	Afrikaans Metodiek	12	AFRD 522	Afrikaans Metodiek	12
ARTD 512	Visual Arts Methodology	12	ARTD 521	Visual Arts Methodology	12
BSTD 512	Business Studies Methodology	12	LABD 522 or MBLO 521 or CBAD 521	Economic and Management Sciences or Managing Barriers to Learning Curriculum based assessment adaptations	12
CATD 512	Computer Applications Technology Methodology	12	CATD 521	Computer Applications Technology Methodology	12
ECOD 512	Economics Methodology	12	LABD 522 or MBLO 521 or CBAD 521	Economic and Management Sciences or Managing Barriers to Learning Curriculum based assessment adaptations	12
EGDD 512	Engineering Graphics and Design Methodology	12	EGDD 522	Engineering Graphics and Design Methodology	12
ENGD 512	English Methodology	12	ENGD 522	English Methodology	12

GEOD 512	Geography Methodology	12	LASD 522 or MBLO 521 or CBAD 521	Social Sciences Methodology or Managing Barriers to Learning Curriculum based assessment adaptations	12
HISD 512	History Methodology	12	LASD 522 or MBLO 521 or CBAD 521	Social Sciences Methodology or Managing Barriers to Learning Curriculum based assessment adaptations	12
INTD 512	Information Technology Methodology	12	INTD 521	Information Technology Methodology	12
LIFD 512	Life Sciences Methodology	12	LAND 522 or MBLO 521 or CBAD 521	Natural Sciences Methodology or Managing Barriers to Learning or Curriculum based assessment adaptations	12
LLOD 512	Life Orientation Methodology	12	LLOD 522	Life Orientation Methodology	12
MATD 512	Mathematics Methodology	12	MATD 522	Mathematics Methodology	12
MSVD 512	Music Methodology	12	CASD 521	Creative Arts Methodology in the senior phase	12
PESP 511	Physical Education Methodology	12	PESP 521	Physical Education Methodology	12
PHSD 512	Physical Sciences Methodology	12	LAND 522 or MBLO 521 or CBAD 521	Natural Sciences Methodology or Managing Barriers to Learning or Curriculum based assessment adaptations	12

RSVD 512	Religious studies	12	LLOD 522 MBLO 521 or CBAD 521	Life Orientation or Managing Barriers to Learning or Curriculum based assessment adaptations	
SEMD 512	Setswana Methodology (Home Language)	12	SEMD 522	Setswana Methodology (Home Language)	12
SEND 512	Setswana Methodology (First Additional Language)	12	SEND 522	Setswana Methodology (First Additional Language)	12
TRVD 512	Tourism Methodology	12	LABD 522 or MBLO 521 or CBAD 521	Economic and Management Sciences or Managing Barriers to Learning Curriculum based assessment adaptations	12
TTED 512	FET Technology	12	CTED 522 or ETED 522 or MTED 522	Civil Technology Methodology or Electrical Technology Methodology or Mechanical Technology Methodology	12
VWVD 512	Consumer studies Methodology	12	VWVD 521	Consumer studies Methodology	12

YEAR 2					
Semester 1			Semester 2		
Module code	Module name	Cr	Module code	Module name	Cr
Fundamental modules			Fundamental modules		
			ELTL 521	English as language of instruction	8
Core modules			Core modules		
EDCC 514	Education Theory & Education law	8	EDCC524	Educational Psychology	8
EDCC 517	Work Integrated Learning	12	EDCC 527	Work Integrated Learning	12
ONE of the following methodologies (See prerequisites in OP.2.1.5)			ONE of the following methodologies (Continuation of semester 1)		
ACCD 512	Accounting Methodology	12	LABD 522 or MBLO 521 or CBAD 521	Economic and Management Sciences or Managing Barriers to Learning Curriculum based assessment adaptations	12
AFRD 512	Afrikaans Metodiek	12	AFRD 522	Afrikaans Metodiek	12
ARTD 512	Visual Arts Methodology	12	ARTD 521	Visual Arts Methodology	12
BSTD 512	Business Studies Methodology	12	LABD 522 or MBLO 521 or CBAD 521	Economic and Management Sciences or Managing Barriers to Learning Curriculum based assessment adaptations	12
CATD 512	Computer Applications Technology Methodology	12	CATD 521	Computer Applications Technology Methodology	12
ECOD 512	Economics Methodology	12	LABD 522 or MBLO 521 or CBAD 521	Economic and Management Sciences or Managing Barriers to Learning Curriculum based assessment adaptations	12
EGDD 512	Engineering Graphics and Design Methodology	12	EGDD 522	Engineering Graphics and Design Methodology	12
ENGD 512	English Methodology	12	ENGD 522	English Methodology	12
GEOD 512	Geography Methodology	12	LASD 522 or MBLO 521 or CBAD 521	Social Sciences Methodology or Managing Barriers to Learning Curriculum based assessment adaptations	12
HISD 512	History Methodology	12	LASD 522 or MBLO 521 or	Social Sciences Methodology or Managing Barriers to Learning	12

			CBAD 521	Curriculum based assessment adaptations	
INTD 512	Information Technology Methodology	12	INTD 521	Information Technology Methodology	12
LIFD 512	Life Sciences Methodology	12	LAND 522 or MBLO 521 or CBAD 521	Natural Sciences Methodology or Managing Barriers to Learning or Curriculum based assessment adaptations	12
LLOD 512	Life Orientation Methodology	12	LLOD 522	Life Orientation Methodology	12
MATD 512	Mathematics Methodology	12	MATD 522	Mathematics Methodology	12
MSVD 512	Music Methodology	12	CASD 521	Creative Arts Methodology in the senior phase	12
PESP 511	Physical Education Methodology	12	PESP 521	Physical Education Methodology	12
PHSD 512	Physical Sciences Methodology	12	LAND 522 or MBLO 521 or CBAD 521	Natural Sciences Methodology or Managing Barriers to Learning or Curriculum based assessment adaptations	12
SEMD 512	Setswana Methodology (Home Language)	12	SEMD 522	Setswana Methodology (Home Language)	12
SEND 512	Setswana Methodology (First Additional Language)	12	SEND 522	Setswana Methodology (First Additional Language)	12
TRVD 512	Tourism Methodology	12	LABD 522 or MBLO 521 or CBAD 521	Economic and Management Sciences or Managing Barriers to Learning Curriculum based assessment adaptations	12
TTED 512	FET Technology	12	CTED 522 or ETED 522 or MTED 522	Civil Technology Methodology or Electrical Technology Methodology or Mechanical Technology Methodology	12
VWVD 512	Consumer studies Methodology	12	VWVD 521	Consumer studies Methodology	12

2.1.9 Language

The language of tuition via ODL is English. Study guides for all the modules are available in English. A student may write examinations and submit assignments in either Afrikaans or English. Contact sessions are conducted in English.

2.1.10 Study Material

- a) Study material will be delivered either by postal or courier services to the address you have indicated for the delivery of study material.
- b) Please note that you must indicate a physical address or work address to which the study material can be delivered via courier.
- c) Study material sent through postal services must be collected from the post office within seven working days or it will be returned to the NWU. The student will be liable for the cost of postage.
- d) Study guides will be available on e-Fundi.

i. e-Fundi

This program is supported by the e-Fundi learner management system. All your guides will be downloaded on this platform. You will be able to communicate with your lecturer and peers in this platform and you will **submit your assignments on this platform**.

When you sign up to use e-Fundi your username is your student number. For the first time you will need to use your RSA ID number as your pass word. Namibian students will need to use their passport number as pass word. Kindly change your password and memorize it.

All NWU students have an e-mail. This e-mail consist of: your studentnumber@g.student.nwu.ac.za

You will receive notification on this e-mail address after submission of your assignments.

2.1.11 Obtaining Language Endorsements

2.1.11.1 LoLT (Language of Learning and Teaching – Compulsory [Non credit bearing])

- a) All students must obtain two (2) language proficiency endorsements, which will be allocated based on the student's Home language and 1st Additional Language
- b) Symbols allocated for the abovementioned modules will either be a small letter (a, e) or a capital letter (A, E), respectively.
- c) A small letter will confirm that a student passed the language at matric level Language of Communication), however a capital letter confirms that the student is proficient to teach through the medium of the language.
- d) As the Language of Teaching and Learning (LoLT) in South-African Secondary Schools is presently either Afrikaans or English, all students must obtain either a Capital A or E.
- e) All students that passes ELTL 521, would be endorsed with English as LoLT (Capital E). If a student also wants to be endorsed with Afrikaans as LoLT (Capital A), they must register for AFTB521.

2.1.11.2 Conversational Competence (Compulsory [Non-credit bearing])

If a student is not proficient (i.e. sufficient for purposes of ordinary conversation) in at least one other official language, Afrikaans and English speaking students must take Setswana (SECF521) and students with an African Language as home language must take Afrikaans (AFCL121).

2.1.12 Work-Integrated Learning [WIL]

WIL OFFICE CONTACT DETAILS

Tel: 018 299 4755

Fax: 078 233 1442

E-mail: p-wil-office@nwu.ac.za

WIL is **compulsory for ALL** ADT students who are registered in the Faculty of Educational Sciences and the following number of weeks is the students' responsibility and must be successfully completed before the ADT can be awarded. Total number of weeks for ADT is 8 weeks.

Below is a list of the expected dates and requirements per practicum period (The specific dates for WIL are annually determined for the following year and will not necessarily be the same as the present year):

WIL takes place during the following time periods:

- At the beginning of the school year (Semester 1)
- At the beginning of the second term (Semester 1)
- At the beginning of the third term (Semester 2)

YEAR LEVEL	SEMESTER 1 January	SEMESTER 1 April	SEMESTER 2 July-August
Methodology		Main subject 1	Main subject 2
Lesson presentation requirements:			
1. Lessons assessed by class teacher / mentor		5	5
2. Lessons assessed by lecturer / external mentor		2	2
Observation of teacher's / mentor's lessons	2	5	5
Reflection on own lesson presentations		7	7

The WIL office will contact you via eFundi and/or email to arrange your placement at a school per practicum period. The WIL office will provide a school list to make a selection from.

IMPORTANT:

- Please make sure that you have provided a valid email address and cell phone number. Communication from the WIL office is mostly via eFundi and email.
- A WIL portfolio (available on eFundi) must be submitted after every practicum period.
- Make sure you understand the info provided in the EDCC 517 and EDCC 527 WIL portfolio and WIL manual.
- Remember that you will not pass the EDCC 517 and EDCC 527 module if you do not submit your WIL portfolio after every practicum period.
- NB Students who intend to complete this qualification in the minimum time (1 year) need to e-mail the WIL-office immediately in order to arrange for the January WIL session

2.1.13 Termination of ODL students

- i. Minimum and maximum duration of study periods for the ADT are indicated in this information booklet.
- ii. Six months before maximum duration of study is exceeded and a student's studies are finally terminated, such a student will receive a warning letter from the Executive Director of the Unit for Open Distance Learning to inform him/her of one final and once off examination opportunity to successfully complete all outstanding modules.
- iii. If there are still modules outstanding after the occurrence of such an exam opportunity, the studies of such a student must be terminated in terms of General Rule A.5.7.
- iv. Only in exceptional cases and then on the grounds of irrefutable evidence will the Executive Director of the UODL consider a request for continuation of studies from a student whose studies have been terminated. Should such an application be successful, the student will be afforded only one examination opportunity to complete all outstanding modules.

2.2 Teaching and learning arrangements

2.2.1 Assessment (assignments and examination)

2.2.1.1 Assignments

- a) Please follow the format for academic assignments as is stipulated in the tutorial letters.
- b) Students are required to submit assignments according to dates specified in this prospectus (information booklet).
- c) Complete your assignments in due time so that you will be able to concentrate on preparing for the examinations.
- d) Refrain from using Bantex bags, ring binders, etc.
- e) The NWU urges students to submit completed assignments early to be assessed in order to ensure that examination information is received before examinations commence.
- f) Enquiries regarding assignments:

[018 285 5900](tel:0182855900)

g) Important to know

- Assignment marks give you admission to the examination.
- An assignment mark can only be used for two exam opportunities after which a new assignment must be submitted.
- Assignments that are submitted late will have to stand over to the next semester, which means that the student will only then have a participation mark that will give them entry to write exams in a particular module.
- Kindly note that late submissions will **not** be captured.

- All assignments should be submitted **electronically on e-Fundi**.
- **NB** An assignment is ONLY submitted if you used the "Final submission" button on e-Fundi and if you have received an e mail to your @g.student.nwu.ac.za e mail address. In this e-mail you will find a submission number. Kindly save this as evidence of submission.

Due dates

Assignments	Portfolio's	WIL Portfolios
8 April 2017	27 May 2017	27 May 2017
9 September 2017	21 October 2017	9 September 2017

h) Library services:

- Library website: www.nwu.ac.za/library
All registered students of the NWU have access to the library. Type your surname and student/ID number when prompted to do so when working off-campus.
- **Library hours:**

Term:

- Monday to Friday 07:30–18:00
- Saturday 10:00–13:00

University holidays:

- Monday to Friday 07:30–16:30
- Saturday 10:00–13:00 (not open on Saturdays during December)

The library is closed on public holidays.

• Loan services of the library

Undergraduate ODL students may borrow 6 books for 2 weeks and postgraduate ODL students may borrow 10 books for 1 month with two renewals allowed if requested before the expiry date of the loan period (on condition that the books are not required by other users).

To renew books via the internet: go to the library's web page at www.nwu.ac.za/library and click on **Renew your books** under **Services**. Only possible if books are not overdue.

- **Library information and assistance**

Go to the library's web page at www.nwu.ac.za/library. Under the heading **Guides**, click on **Guides and manuals (PC)** to access useful information.

Call any of the following numbers for assistance on **library** matters:
[018 299 2859](tel:0182992859)

Supply your NWU student number in all instances when you request information.

- **LibGuides**

To find specific information related to education studies, click on the **LibGuides** tab on the website at www.nwu.ac.za/library. Click on **Education (PC)** and use the different sections to get study information and information on how to search for books, articles etc.

- **Information retrieval guides:**

For help with using databases:

Go to www.nwu.ac.za/library, choose **Guides**, click on **Information retrieval guides** and choose **Education**.

- **Examination papers**

Go to <http://www.nwu.ac.za/library/index.html>. Under **Find information**, click on **Exam papers**.

Complete **ONLY** the **Subject code** block according to the example provided.

Call [018 299 2859](tel:0182992859) for **library** assistance.

Call 018 285 5900 for other requests.

2.2.1.2 Examination

- a) **No examination information sessions** will be facilitated at learner support centres during 2017.

- b) All students will receive their examination information for modules when marked assignments are returned. If students submit assignments late the possibility exists that they will not receive their examination information in time before the examination commences.
- c) **Students may download examination information, previous examination papers and tutorial notes from the OLG website at:**

www.olgdownloads.co.za

- d) **Important** contact numbers regarding examination enquiries

All **queries:** 018 285 5900 or 011 670 4850.

Saturdays 08:00–16:00: 082 7796 390.

- e) **Examinations can be written at one of the venues on the list provided.**
- f) **Please** take careful note of the details given below regarding the examination procedures so that you know what is expected of you:
 - i. Examinations will take place on the dates given in the examination timetable.
 - ii. Familiarise yourself with the examination timetable and be prepared to write the exams on the specified days. The exam timetables have been finalised and **NO** changes will be considered.
 - iii. A personal timetable for examination leave that can be submitted to the Department of Education will be posted to you. If you have **NOT** received this timetable **two weeks** prior to the exams, you must please inform the Unit for Open Distance Learning office immediately.
 - iv. Examination papers are set and marked by lecturers and accredited markers from the University.
 - v. As soon as your results have been processed, they will be posted to you.
 - vi. The final promotion is done by an examination panel from the University.

- vii. If you fail a module during the examinations, you will have the opportunity to rewrite the module the following semester. For instance: if you failed a module during the July examination, you will have the opportunity to rewrite it again during the October/November examination. If you fail a module again during the second examination you will have to reregister and pay for the module to obtain the opportunity to write it again in the July examination the following year.
- viii. Examination regulations appear in each answer book. Any irregularities during examinations are considered a serious offence and the necessary steps will be taken.
- ix. Dishonesty during the examination could lead to a candidate being expelled from the course. Please ensure that you do not become a victim of this kind of behaviour. It is not worth it.
- x. IT IS IMPORTANT THAT YOU ATTEND AT THE EXAMINATION VENUE YOU HAVE INDICATED ON YOUR APPLICATION FORM, SINCE PROVISION WILL BE MADE FOR YOU ONLY AT THAT EXAMINATION CENTRE. ONLY WRITTEN REQUESTS FOR ANY CHANGE OF EXAMINATION VENUE WILL BE ACCEPTED. YOUR EXAMINATION CENTRE IS THE CENTRE CLOSEST TO YOUR HOMETOWN (see list provided).
- xi. **NO marks will be given telephonically.**
- xii. How to find your results on the internet:
<http://www.nwu.ac.za/>
- Under the heading **STUDY HERE** click on the **Exam results** link.
 - The login window will appear. Type in your **student number** and **PIN** (*the pin can be requested on the same webpage*).
- xiii. You can also obtain your examination results via SMS. On your cell phone, go to **new messages**, type in your **student number** followed by the word **NWU** and send the message to **35606**. An SMS will be sent to you with your results.

- xiv. You can also make use of the **MTN line** to receive your examination results. The number to call is **083 123 222**. Have your student number available.

g) Examination marks are evaluated as follows:

- i. Minimum participation mark = 40%
- ii. Examination sub-minimum = 40% per module
- iii. Participation and examination marks constitute the module or final mark
- iv. Distinction = 75%
- v. Pass mark = 50%
- vi. Examination (50%) + participation (50%) = 50% module mark (final mark). Please note that you could obtain a module mark of above 50% and still fail because of the sub-minimum requirement in the exams which is 40%.

vii. Re-mark of examination:

All examination scripts are marked as well as moderated and marks verified (recounted) to ensure that the correct marks are given. Students may, however, apply for a re-mark if all of the following criteria are adhered to:

- at minimum of 35% obtained in the examination;
- application must reach the call centre at NWU within 14 days after examination results have been published;
- the re-mark fee should be paid and the proof of payment sent to the call centre with the application form, available from the NWU call centre.

h) Examination papers from previous years

- ii. Previous examination papers can be obtained from the internet at the following address:
<http://collections.nwu.ac.za/dbtw-wpd/textbases/exam-papers.html>
- iii. or on the Open Learning Group's website,
www.olgdownloads.co.za

- Under the header **PAST PAPERS** find **NWU past exam papers**. Click on the **Find now** link.
- Under the header **Past Exam Papers** choose the relevant year's exam paper.

2.2.2 Cancellation of studies / Expulsion: Process

2.2.2.1 Notice to the Head: Support Section

- a) Your notice of cancellation of studies or single-course modules should be submitted on the official cancellation form available from Support Section at room G30 in the UODL, Building B11A on the campus plan.
- b) Notice of cancellation:
 - i. Should notice of cancellation take place **by letter**, it should be addressed to:
 The Head: Support Section
Attention: Mrs Chantelle Badenhorst
 Private Bag X6001
 POTCHEFSTROOM
 2531
 - ii. If notice of cancellation is sent by **registered mail**, the date of receipt will be noted as the official cancellation date.
- c) The cancellation is valid from the date of proper submission of the cancellation form to the Department of Academic Administration, or from the date of receipt of the registered postal article by the Head: Support Section.
- d) The Head: Support Section or Department of Academic Administration will notify Financial Administration: Revenue accordingly regarding the cancellation.

2.2.2.2 Fees payable upon cancellation of studies

- a) Should students cancel their studies prior to 19 February, only the registration is payable as set out above. Should students cancel their studies after 19 February, the full tuition for the first semester is payable.

- b) Should students cancel their studies for the second semester prior to 31 July, only the tuition for the first semester is payable. Should students cancel their studies after 31 July, the full tuition for the year is payable.
- c) Should students cancel their studies, all bursaries and/or loans are repayable immediately.

2.2.2.3 Continued liability for fees payable upon expulsion from studies

In all cases of transgressions and subsequent disciplinary steps that might entail, in terms of the provisions of the University's Statute and the Students' Disciplinary Rules, the temporary or permanent, total or partial suspension of rights and privileges, intervention in or interruption or termination of studies or non-acceptance in a residence, the student concerned forfeits any claim to the repayment, reduction or waiver of moneys that have been paid, or are payable to the University. All bursaries and/or loans are also repayable immediately.

3 Administrative matters

3.1 Change of address

It is important to inform the Unit for Open Distance Learning of any change of address or contact number. Valuable information regarding your studies will be lost if we do not have this information.

3.2 Financial arrangements

3.2.1 Fees payable upon changing of modules

Should a student change any module(s) after the period allowed for changing, which is annually determined by Academic Administration, no credit will be granted for the cancelled module(s).

3.2.2 Credit amounts on a university account

- a) If a credit balance arises on a university account, application may be made on the prescribed form for payment of the credit amount per cheque or direct transfer; no credit will be paid out in cash.
- b) Credit balances on student accounts can only be paid out against acceptable proof of the student's identity. Payment

to any other person than the student can be made only on written authority of the student on the prescribed form available at the enquiry desks and against satisfactory proof of the identity of the student. The above procedure is necessitated by relevant legislation and internal controls.

- c) Official application forms for credit payments are available at student-account enquiries, on the website or 018 299 2674 and should be fully completed and approved for the pay-out of credits. Please take note of the cut-off times for requesting payments, as well as time delays before actual pay-out. A standard levy will be charged on the student's account for every cheque issued for this purpose.

3.2.3 General account enquiries

- a) Enquiries with regard to student accounts may be addressed to the staff at student accounts situated on the ground floor of the Joon van Rooy Building.

Tel: 018 299 2667/8/9

018 299 2670/1

018 299 2672/3

Fax: 018 293 5230/5234/5252

018 293 5313/5314/5315

Email: PUK-studyfees@nwu.ac.za

3.2.4 Web address

- a) The complete Fees Payable and Financial Rules

www.nwu.ac.za/gelde

4 Contact sessions, year programme

(Refer to paragraph 6 for detail information on learner support centres)

4.1 General information regarding contact sessions

- a) **Note: Please refer to the timetable before contacting the helpdesk.**

- b) **Familiarise yourself with dates of contact sessions taking place in your area (included in this booklet).**
- c) Your **timetable** will clearly indicate which sessions will be facilitated on the interactive whiteboards and which will be facilitated by facilitators. No other modules will be facilitated at a learner support centre on one specific date.
- d) **Timetables for all centres** are included in your booklet. You may attend any contact session in any area. You do not have to book to attend a contact session. Please ensure that you use the correct timetable for the given centres. Dates, times and centres are clearly indicated.
- e) When attending contact sessions students are requested to complete **attendance lists** at the centre at which they attend contact sessions. Even if sessions are facilitated by means of the interactive whiteboards, attendance lists must be completed for all modules.
- f) Take note that only modules as allocated on the timetable will be facilitated on the assigned dates for these modules (Interactive whiteboards and facilitator sessions).
- g) Timetables and schedules for all sessions as from 1 January 2017 - 31 December 2017 are included in this Year Programme.
- h) Lecturers can be seen during office hours on Tuesdays, Wednesdays and Thursdays between 10:00 and 15:00. You may also book an appointment with them on a specific day. You may contact [018 285 5900](tel:0182855900) to assist you with information regarding the lecturers
- i) If an SMS is sent out to you regarding contact sessions please refer to this Year Programme at before contacting lecturers or the helpdesk. Your Year Programme will indicate times/dates and centres for all sessions/programmes. Not all SMS's are applicable to all students. SMS's will not be sent out for all sessions. In all cases please refer to your year programme regarding contact sessions in your area. The tuition centres and their addresses are also indicated in this booklet.
- j) If you do not receive any sms's reminding you of contact sessions, please contact [018 285 5900](tel:0182855900) or [011 670 4850](tel:0116704850) in

order for them to update your contact details on their system

- k) **Take note!!!!** The majority of sessions in 2017 at all tuition centres will be facilitated utilising the interactive whiteboards. Your Year programme will clearly indicate which sessions will be facilitated on the interactive whiteboards and which will be facilitated by facilitators. Modules facilitated by facilitators at tuition centres will only be facilitated at the indicated times as is set out in your year programme
- l) **Take note!!!** Modules that reflect on timetables will all be facilitated on the given date for that specific programme. Familiarise yourself with dates and times of sessions taking place in your area (included in this Year Programme) Sessions being facilitated on the interactive whiteboards will be facilitated on the scheduled times indicated in your Year Programme. Please see to it that you are on time for the scheduled time for your modules/programme. Familiarize yourself with times of modules on specific dates. You may attend contact sessions at the centre of your choice.
- m) During interactive whiteboard sessions students may SMS questions regarding the module that is presented to 43366. These questions will be addressed by the lecturer during or after the session. More information regarding this system will be communicated to you during IWB sessions. Normal SMS rates apply to this number
- n) For additional information regarding your studies also visit the Facebook page for the UNIT for Open Distance Learning or Eenheid vir Oop Afstands Leer.

4.2 Contact-tuition information

4.2.1 Whiteboard sessions

- a) Contact sessions are provided at study centres during **Interactive Whiteboard sessions** (IWB). This means that the lecturer responsible for the module will teach in Potchefstroom while his lecture is broadcast live to the different study centres.
- b) Each study centre has a technician to assist students. You can therefore interrupt the lecturer or answer questions at

any time, as the whiteboard allows for immediate interaction. The technician will assist you in this regard.

- c) **During the Interactive Whiteboard sessions** students may SMS questions regarding the module being presented to 43366. Normal SMS rates apply to this number. These questions will be handled by the lecturer during or after the session.
- d) More information regarding this system will be communicated to you during IWB sessions.

The majority of sessions in 2015 at all learner support centres will be facilitated utilising the interactive whiteboards.

- e) **Please ensure you are on time** for your modules/programme. The time slots are scheduled according to these times similar to TV programmes. If you are late you will miss out!

4.2.2 Contact sessions at learner support centres

- a) **Attending contact sessions is not compulsory**, although it is proven that those students who attend them normally **have a higher success rate**.
- b) During these sessions, you will **meet with relevant academic professionals** who will give you advice on your assignments, give feedback regarding completed assignments and provide academic guidance through your study material. You will also have the opportunity to work in groups with peers.
- c) It is very important that you are **well prepared** when you attend a contact session.
- d) Contact sessions are primarily scheduled on **Fridays and Saturdays**, however weekdays are also on the programme, and take place at registered **LEARNER SUPPORT CENTRES**. Refer to the timetable for the correct dates.
- e) Students can also write exams at the study centre, but must indicate such a preference well in advance.

- f) **Only modules** as indicated **on the timetable will be facilitated** on the assigned dates.
- g) Timetables for all sessions taking place from January 2017 to 31 December 2017 are included in this booklet.

4.3 Communication and contact details regarding contact sessions

- a) SMSs will not be sent out for all sessions.
- b) **Only programme-specific SMSs will be sent to students.**
- c) In all cases please refer to your year programme regarding contact sessions in your area.
- d) If you do not receive any SMS reminding you of contact sessions, please contact 018 285 5900 or 011 670 4850 to update your information on the system.
- e) For additional information regarding your studies also visit the Facebook page for the **UNIT for Open Distance Learning or Eenheid vir Oop Afstandsl eer.**
- f) If unsure where to attend contact classes in your area, please call 018 285 5900 (office hours – Monday to Friday 08:00–16:30) or 082 779 6390 (Saturdays 08:00–16:00).
- g) Should you experience problems with facilitators or facilitation at learner support centres, please contact 082 779 6390.

4.4 Contact-session timetable for 2017

(The contact-session timetable includes information regarding study **venues, contact times and dates, modules, semesters**)

- a) Take note that there are possibly two sessions that could take place at selected learner support centres:
 - Whiteboard 1
 - Whiteboard 2
 - Facilitator (not in N-W Province)

- b) Whiteboard sessions and facilitator sessions will take place on the times scheduled in the timetable in your year programme.
- c) If an SMS is sent to you reminding you of contact sessions, please refer to your year programme to see whether your programme/modules will be facilitated during the sessions on that specific date.
- d) Refer to your year programme for the closest contact centre in your area. You may attend contact sessions in any area. You do not have to book for contact sessions.
- e) **Northern Cape, Mpumalanga and North-West Province bursary students will have facilitator sessions only on dates communicated to them. It remains the responsibility of the bursary students to refer to the timetable below to determine when interactive whiteboard sessions will be facilitated for their modules**

ADT INTERACTIVE WHITEBOARD TIME TABLE 2017

***Please note that if you registered for AFCL 121 or SECL 521 you will be notified when these classes will be offered during the second semester.**

Friday 17 February					
Time	Whiteboard 1	Time	Whiteboard 2	Time	Whiteboard 3
	ADT				
13:00	Orientation & e-Fundi training				
14:00	RESF 511				
14:45	EDCC 516				
15:30	AICT 521				
16:15	EDCC 514				
17:00	EDCC 515				

Saturday 18 February					
Time	Whiteboard 1	Time	Whiteboard 2	Time	Whiteboard 3
	ADT		ADT		
08:00	ACCD 512	08:00	AFRD 512		
08:45	BSTD 512	08:45	ENGD 512		
09:30	ECOD 512	09:30	SEMD 512		
10:15	CATD 512	10:15	SEND 512		
11:00	EGDD 512	11:00	ARTD 512		
11:45	INTD 512	11:45	ARTS 511		
12:30	LLOD 512	12:30	GEOD 512		
13:15	MATD 512	13:15	HISD 512		
14:00	LIFD 512	14:00	MSVD 512		

14:45	PHSD 512	14:45	PESP 511		
15:30	TRVD 512	15:30	RSVD 512		
16:15	TTED 512	16:15	VWVD 512		

Friday 31 March					
Time	Whiteboard 1	Time			
	ADT				
14:00	RESF 511	14:30			
14:45	EDCC 516	15:15			
15:30	AICT 521	16:00			
16:15	EDCC 514	16:45			
17:00	EDCC 515				

Saturday 1 April					
Time	Whiteboard 1	Time	Whiteboard 2	Time	Whiteboard 3
	ADT		ADT		
08:00	ACCD 512	08:00	AFRD 512		
08:45	BSTD 512	08:45	ENGD 512		
09:30	ECOD 512	09:30	SEMD 512		
10:15	CATD 512	10:15	SEND 512		
11:00	EGDD 512	11:00	ARTD 512		
11:45	INTD 512	11:45	ARTS 511		
12:30	LLOD 512	12:30	GEOD 512		
13:15	MATD 512	13:15	HISD 512		
14:00	LIFD 512	14:00	MSVD 512		
14:45	PHSD 512	14:45	PESP 511		
15:30	TRVD 512	15:30	RSVD 512		

16:15	TTED 512	16:15	VWVD 512		
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Friday 19 May					
Time	Whiteboard 1	Time			
	ADT				
14:00	RESF 511	14:30			
14:45	EDCC 516	15:15			
15:30	AICT 521	16:00			
16:15	EDCC 514	16:45			
17:00	EDCC 515				

Saturday 20 May					
Time	Whiteboard 1	Time	Whiteboard 2	Time	Whiteboard 3
	ADT		ADT		
08:00	ACCD 512	08:00	AFRD 512		
08:45	BSTD 512	08:45	ENGD 512		
09:30	ECOD 512	09:30	SEMD 512		
10:15	CATD 512	10:15	SEND 512		
11:00	EGDD 512	11:00	ARTD 512		
11:45	INTD 512	11:45	ARTS 511		
12:30	LLOD 512	12:30	GEOD 512		
13:15	MATD 512	13:15	HISD 512		
14:00	LIFD 512	14:00	MSVD 512		
14:45	PHSD 512	14:45	PESP 511		
15:30	TRVD 512	15:30	RSVD 512		
16:15	TTED 512	16:15	VWVD 512		

Friday 1 September					
Time	Whiteboard 1	Time	Whiteboard 2	Time	Whiteboard 3
	ADT		ADT		ADT
13:00	Orientation & e-Fundi training				
14:00	RESF 511	14:00	LIFF 522	14:00	CBAD 521
14:45	EDCC 516	14:45	ELTL 521	14:45	MBLO 521
15:30	AICT 521	15:30	LLOD 522	15:30	VWVD 521
16:15	EDCC 514	16:15	ARTD 521	16:15	MTED 522
17:00	EDCC 515	17:00	ARTS 521	17:00	CATD 521

Saturday 2 September					
Time	Whiteboard 1	Time	Whiteboard 2	Time	Whiteboard 3
	ADT		ADT		ADT
08:00	AFRD 522	08:00	ACCD 512	08:00	PESP 511
08:45	ENGD 522	08:45	BSTD 512	08:45	AFRD 512
09:30	SEMD 522	09:30	ECOD 512	09:30	ARTD 512
10:15	SEND 522	10:15	CATD 512	10:15	ARTS 511
11:00	EDCC 525	11:00	EGDD 512	11:00	SEMD 512
11:45	EDCC 524	11:45	INTD 512	11:45	SEND 512
12:30	CASD 521	12:30	LLOD 512	12:30	GEOD 512
13:15	CTED 522	13:15	MATD 512	13:15	HISD 512
14:00	EGDD 522	14:00	LIFD 512	14:00	MSVD 512
14:45	PESP 521	14:45	PHSD 512	14:45	ENGD 512
15:30	ETED 522	15:30	TRVD 512	15:30	INTD 521
16:15	MATD 522	16:15	TTED 512	16:15	VWVD 512
17:00	LABD 522	17:00	LAND 522	17:00	LASD 522

Friday 29 September					
Time	Whiteboard 1	Time	Whiteboard 2	Time	Whiteboard 3
	ADT		ADT		ADT
14:00	RESF 511	14:00	LIFF 522	14:00	CBAD 521
14:45	EDCC 516	14:45	ELTL 521	14:45	MBLO 521
15:30	AICT 521	15:30	LLOD 522	15:30	VWVD 521
16:15	EDCC 514	16:15	ARTD 521	16:15	MTED 522
17:00	EDCC 515	17:00	ARTS 521	17:00	CATD 521

Saturday 30 September					
Time	Whiteboard 1	Time	Whiteboard 2	Time	Whiteboard 3
	ADT		ADT		
08:00	AFRD 522	08:00	ACCD 512		
08:45	ENGD 522	08:45	BSTD 512		
09:30	SEMD 522	09:30	ECOD 512		
10:15	SEND 522	10:15	CATD 512		
11:00	EDCC 525	11:00	EGDD 512		
11:45	EDCC 524	11:45	INTD 512		
12:30	CASD 521	12:30	LLOD 512		
13:15	CTED 522	13:15	MATD 512		
14:00	EGDD 522	14:00	LIFD 512		
14:45	PESP 521	14:45	PHSD 512		
15:30	ETED 522	15:30	TRVD 512		
16:15	MATD 522	16:15	TTED 512		
17:00	LABD 522	17:00	LAND 522		

Monday 2 October					
Time	Whiteboard 1	Time	Whiteboard 2	Time	Whiteboard 3
			ADT		ADT
		15H15	PESP 511	15H00	ARTD 512
		16H00	AFRD 512	15H45	ARTS 511
				16H30	RSVD 512

Time	Whiteboard 1	Time	Whiteboard 2	Time	Whiteboard 4
					ADT
				08:00	AFRD 512
				08:45	ENGD 512
				09:30	SEMD 512
				10:15	SEND 512
				11:00	ARTD 512
				11:45	ARTS 511
				12:30	GEOD 512
				13:15	HISD 512
				14:00	MSVD 512
				14:45	PESP 511
				15:30	RSVD 512
				16:15	VWVD 512
				17:00	LASD 522

Wednesday 4 October					
Time	Whiteboard 1	Time	Whiteboard 2	Time	Whiteboard 3
			ADT		ADT
		15H00	SEMD 512	15H15	HISD 512
		15H45	SEND 512	16H00	INTD 521
		16H00	GEOD 512		

Friday 6 October					
Time	Whiteboard 1	Time	Whiteboard 2	Time	Whiteboard 3
					ADT
				13H00	MSVD 512
				13H45	ENGD 512
				14H30	INTD 521
				15H15	VWVD 512
				16H00	LASD 522

Friday 13 October					
Time	Whiteboard 1	Time	Whiteboard 2	Time	Whiteboard 3
	ADT		ADT		ADT
14:00	RESF 511	14:00	LIFF 522	14:00	CBAD 521

14:45	EDCC 516	14:45	ELTL 521	14:45	MBLO 521
15:30	AICT 521	15:30	LLOD 522	15:30	VWVD 521
16:15	EDCC 514	16:15	ARTD 521	16:15	MTED 522
17:00	EDCC 515	17:00	ARTS 521	17:00	CATD 521

Saturday 14 October					
Time	Whiteboard 1	Time	Whiteboard 2	Time	Whiteboard 3
	ADT		ADT		
08:00	AFRD 522	08:00	ACCD 512		
08:45	ENGD 522	08:45	BSTD 512		
09:30	SEMD 522	09:30	ECOD 512		
10:15	SEND 522	10:15	CATD 512		
11:00	EDCC 525	11:00	EGDD 512		
11:45	EDCC 524	11:45	INTD 512		
12:30	CASD 521	12:30	LLOD 512		
13:15	CTED 522	13:15	MATD 512		
14:00	EGDD 522	14:00	LIFD 512		
14:45	PESP 521	14:45	PHSD 512		
15:30	ETED 522	15:30	TRVD 512		
16:15	MATD 522	16:15	TTED 512		
17:00	LABD 522	17:00	LAND 522		

Suggested accommodation

(Please, make your own arrangements!)

- Dennepark Guest House: 018 299 2449 (Contact person: Ms Deline Thompson / Bettie Etsebeth)
- Hockey Academy: 018 299 4141 (Contact person: Ms Erika de Vries / Ms Ilene Joubert)

5 Examination Timetable

7 June – 3 July and 30 Oct to 22 Nov 2017

- First semester examination takes place from **7 June to 28 June 2017**
- Second semester examination takes place from **30 October to 17 November 2017**

a) Notes:

- Make sure you are registered at a specific examination centre
- If you need to *change your examination centre*, please contact 018 285 5900.
- Changes for the June examination must be communicated to them before the end of February, and for the October examinations, before the end of July.
- If you should fail to change your examination centre in time, there will be serious financial implications for students

The exam letters will be available on the OLG website at:
www.olgdownloads.co.za

Please note that these dates are subject to change

June 2017

Semester 1		
Module	Date 1 st semester	Session
ACCD512	26 June 2017	1
AFRD512	26 June 2017	1
ARTD512	26 June 2017	1
ARTS511	15 June 2017	1
BSTD512	26 June 2017	1
CATD512	26 June 2017	1
ECOD512	26 June 2017	1

EDCC514	07 June 2017	1
EDCC515	09 June 2017	1
EDCC516	13 June 2017	1
EDCC517	27 June 2017	1
EGDD512	28 June 2017	1
ENGD512	28 June 2017	1
GEOD512	28 June 2017	1
HISD512	28 June 2017	1
INTD512	28 June 2017	1
LIFD512	28 June 2017	1
LLOD512	23 June 2017	1
MATD512	23 June 2017	1
MSVD512	23 June 2017	1
PESP511	20 June 2017	1
PHSD512	23 June 2017	1
RESF511	22 June 2017	1
RSVD512	23 June 2017	1
SEMD512	12 June 2017	1
SEND512	12 June 2017	1
TRVD512	12 June 2017	1
TTED512	12 June 2017	1
VWVD512	12 June 2017	1

Oct/Nov 2017

Semester 2		
Module	Date 2nd semester	Session
ACCD512	15 November 2017	2
AFRD512	15 November 2017	2
AFRD522	31 October 2017	1
AFCL121	31 October 2017	1

AICT521	30 October 2017	1
ARTD512	15 November 2017	2
ARTD521	31 October 2017	1
ARTS511	07 November 2017	2
ARTS521	30 October 2017	1
BSTD512	15 November 2017	2
CASD521	06 November 2017	1
CATD512	15 November 2017	2
CBAD521	01 November 2017	1
CTED522	16 November 2017	1
ECOD512	15 November 2017	2
EDCC514	30 October 2017	2
EDCC515	01 November 2017	2
EDCC516	03 November 2017	2
EDCC517	16 November 2017	2
EDCC524	03 November 2017	1
EDCC525	07 November 2017	1
EDCC527	08 November 2017	1
EGDD512	17 November 2017	2
EGDD522	06 November 2017	1
ELTL521	09 November 2017	1
ENGD512	17 November 2017	2
ENGD522	06 November 2017	1
ETED522	10 November 2017	1
GEOD512	17 November 2017	2
HISD512	17 November 2017	2
INTD512	17 November 2017	2
LABD522	10 November 2017	1
LAND522	10 November 2017	1
LASD522	16 November 2017	1
LIFD512	17 November 2017	2
LIFF522	13 November 2017	1

LLOD512	14 November 2017	2
LLOD522	16 November 2017	1
MATD512	14 November 2017	2
MATD522	16 November 2017	1
MBLO521	15 November 2017	1
MSVD512	14 November 2017	2
MTED522	08 November 2017	1
PESP511	09 November 2017	2
PESP521	17 November 2017	1
PHSD512	14 November 2017	2
RESF511	13 November 2017	2
RSVD512	14 November 2017	2
SECF521	02 November 2017	1
SEMD512	02 November 2017	2
SEMD522	08 November 2017	1
SEND512	02 November 2017	2
SEND522	08 November 2017	1
TECD522	08 November 2017	1
TRVD512	02 November 2017	2
TTED512	02 November 2017	2
VWVD512	02 November 2017	2

6 Counselling

- Studying via ODL certainly poses a challenge to many students, since ODL students are normally employed, have families, are older, have other obligations and often find themselves isolated with regard to their tertiary education.
- To assist students with their academic progress as well as the accompanying logistics and administration, we have provided the call centre and various websites where students can get support.
- However, we realise that there may be financial, psychological or other constraints that could dissuade students from focusing on their studies. For this reason we also have a 24-hour tele-

counselling service available to our students. We believe that students without burdens will be positive in attitude and content, and can focus on their studies. These services will be available 24/7 (therefore including weekends), and at no charge.

- d) The service is sub-contracted to **INGRYP**, which has the infrastructure to offer counselling services to our students. Different types of counselling services are available:
 - i. Financial counselling
 - ii. Legal advice
 - iii. Interpersonal interactions
 - iv. Trauma counselling
 - v. Personal trauma
 - vi. HIV/AIDS counselling
- e) Counselling services will be provided by professionals, including:
 - i. Psychologists
 - ii. Social workers
 - iii. Legal advisers
 - iv. Financial advisers
- f) **Note: these services are available only to our students. Have your student number and ID number ready when making contact.**
- g) Should the need arise for counselling, different ways of requesting advice exist, depending on the type of counselling required.
- h) **If you need an immediate response, kindly dial the following telephone number:**
Landline: +27 18 299 1777
- i) **For NON-EMERGENCY purposes only (i.e. financial and legal advice):**

SMS: SA: 32341

International: 0027 8400 32341

Email: help@lifeassist.co.za

E-Support at www.yourlifeassist.co.za

Note: We are of the opinion that students will benefit from this service. Successful students remain our goal.

7 OLG/NWU Contact details for Learner Support Centres 2017

EDUCATION CENTRES

<i>City/Town</i>	<i>Address</i>
Bisho	Bisho L/H.P School No. 1 Kauta Drive BISHO 5605
Bosbokrand	Early Childhood Development Institute Mapulaneng Former College of Education BUSHBUCKRIDGE MPUMALANGA PROVINCE
Daniëlskuil	Ouplaas Factory Indwala Industrial Holdings Limited Industrial Area DANIËLSKUIL 8405
De Aar	De Aar Campus Van Riebeeck Road DE AAR
Durban	Durban teachers centre 3 College road Opposite Collegvale Primary School GLENPORT 4015
Durban Innovatus	95 Monty Naicker street previously known as Pine street DURBAN

	4001
Empangeni	50 Tanner Street, Empangeni Koerier adres B620 Ngwelezane Township Nkonkoho rd NGWELEZANA 8300
Ermelo	Ligbron Akademie vir Tegnologie Voortrekkerstraat Ermelo 2350
George	Glenwood School Glenwood Avenue Glenwood GEORGE 6530
Giyani	Giyani Education Multi-Purpose Centre Nsami Dam Road GIYANI 0826

Graskop	Hoërskool Panorama Eeuefees straat GRASKOP 1270
Johannesburg	Weltevredenpark Primary School 41 Cockspur road WELTEVREDENPARK 1709
Kimberley	Hoërskool Noord-Kaap Hayston Road Hadisonpark KIMBERLEY 8306
Kuruman	Kuruman Campus C/O Roos and Voortrekker street KURUMAN
Ladysmith	Windsor Park High School Forbes Street LADYSMITH 3370
Lichtenburg	<ul style="list-style-type: none"> • Laerskool Burgersdorp • Beyers Naude ryln 41 • LICHTENBURG
Lusikisiki	Ingwe FET College Ngqungushe Magwa road LUSIKISIKI 4820
Matatiele	Bergview College

	2 Davies straat MATATIELE 4730
Mkuse	Laerskool Mkuze H/v Dikkop en Kingfisher straat MKUZE 3965
Mthatha	Khanyisa High school Behind Shell Ultra City East London Road (N2) Payne location MTHATHA 5099
Mukhanyo Theological college	Plot 1 Solomon Mahlangu Drive P.O. Box 594 KwaMhlanga 1022 Republic of South Africa
Ndebele College of Education (Beurs studente)	Siyabuswa Campus Bheki Mfundo Drive SIYABUSWA 0472 Mpumalanga

Oudtshoorn	Suid-Kaap Kollege Adderly straat OUDTSHOORN 6625
Parow	Laerskool Parow-wes Ryan straat PAROW 7500
Pietermaritzburg (Education)	ML Sultan Secondary School 8 Chota Motala Road PIETERMARITZBURG
Polokwane Opv	Pietersburg English Medium Primary School (PEMPS) 45 Grobler street POLOKWANE 0699
Pongola	Pongola Education Centre 982 Kipersol Street PONGOLA 3170
Potchefstroom	North-West University, Potchefstroom Campus POTCHEFSTROOM
Phokeng Rustenburg	Akanyang Centre for Teaching Phokeng Campus Entrance 10 Royal Bafokeng Stadium PHOKENG

Rustenburg	<ul style="list-style-type: none"> • Oom Paul Skool • Lucas str • RUSTENBURG
Port Elizabeth	Hoërskool Cillie H/v Kempston en Uitenhage weg Sydenham PORT ELIZABETH 6001
Port Shepstone	Marburg High Main Harding Road and Deepvale road Marburg PORT SHEPSTONE 4252
Pretoria	Susan Strijdom Training Centre Gorden Weg 30 Colbyn Queenswood PRETORIA
Springbok	Namaqa Campus, OKIEP 112 Main Road, NC
Ulundi (Beursstudente)	Masibumbane High School A335 Umfolozi street ULUNDI 3838

Upington (Opv Verpleegkunde)	en	Upington College Steve Naude Street 1 UPINGTON
Vanderbijlpark (Slegs UNIVPREP)		North-West University Vaal Triangle Campus Hendrik van Eck Blvd VANDERBIJLPARK 1991
Vanderbijlpark		Quest Conference Estate Cnr Goodyear street and Curie Boulevard VANDERBIJLPARK 1911
Vryheid		Hoërskool Pionier Landrosstraat 16 VRYHEID 3100
Vryburg		Hoërskool Vryburg Mc Kay str VRYBURG
Welkom		St. Helena Primêre Skool Unicorweg 14 WELKOM 9459
Witrivier		Laerskool Witrivier Syd Cornwallstraat WITRIVIER 1240

NORTHERN CAPE

City/Town	Address
De Aar	De Aar Campus Van Riebeeck Road DE AAR
Kuruman	Kuruman Campus C/O Roos and Voortrekker street KURUMAN
Springbok	Namaqa Campus, OKIEP 112 Main Road, NC
Upington	Upington College Steve Naude Street 1 UPINGTON (Opv en Verpleegkunde)
Daniëlskuil	Ouplaas Factory Indwala Industrial Holdings Limited Industrial Area DANIËLSKUIL 8405
Kathu	Kathu Campus Hans Coetzeeweg Kathu 8446

NAMIBIA

City/Town	Address
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Katima Centre name: Katima Mulilo Trade Name: Zambezi Vocational Training College	Physical Address: Zambezi Vocational Training College Wenela Road KATIMA MULILO Namibia
Oshakati Centre Name: Oshakati Trade Name: Charles Anderson School	Physical Address: Charles Anderson School Erf 4033, Ardoobie Street ONGWEDIVA Namibia 9000
Rundu Centre Name: Rundu Trade Name: Nantu Regional Office	Physical Address: Nantu Regional Office RUNDU Postal Address: PO Nantu Regional Offices RUNDU
Windhoek Windhoek Afrikaanse Privaat Skool Drakensberg St Eros Windhoek	Postal Address: Business School Of Excellence 7 Hugo Han Street WINDHOEK Namibia
Walvisbaai	Physical address The Dolphins School 38 Hage Geingob str PO Box 4403 WALVISBAAI Namibia

8 UODL EXAMINATION CENTRES FOR 2017

EDUCATION

EASTERN CAPE	FREE STATE	GAUTENG
Bizana	Bethlehem	Alberton
Cradock	Bloemfontein	Brixton
East London	Frankfort	Kenmare
Elliot	Harrismith	Mabopane
Graaff-Reinet	Ladybrand	Pretoria (Colbyn)
Grahamstown	Welkom	Randfontein
Idutywa	Zastron	Springs
Joubertina		Vereeniging
King Williams Town		
Lusikisiki		
Mount Fletcher		
Mount Frere		
Mthatha		
Port Elizabeth		
Queenstown		
Willowmore		

KWA-ZULU NATAL	LIMPOPO	MPUMALANGA
Durban	Giyani	Elukwatini
Empangeni	Groblersdal	Ermelo
Eshowe	Jane Furse	Graskop
Estcourt	Lephalale	Kamaqhekeza
Greytown	Makhado	Kamhlushwa

Igwavuma	Modimole	Kinross
Jozini	Phalaborwa	Lydenburg
KWA-ZULU NATAL	LIPOPO	MPUMALANGA
Kokstad	Polokwane	Middelburg
Ladysmith	Thabazimbi	Nelspruit
Matatiele	Thohoyandou	Piet Retief
Mbazwana	Tzaneen	
Mkuze		
Newcastle		
Nongoma		
Pietermaritzburg		
Pongola		
Port Shepstone		
Stanger		
Ulundi		
Vryheid		

NORTHERN CAPE	WESTERN CAPE	NORTH WEST
Colesberg	George	Delareyville
De Aar	Oudtshoorn	Klerksdorp
Hopetown	Parow	Lichtenburg
Kimberley	Vredenburg	Mahikeng
Kuruman	Vredendal	Potchefstroom
Springbok	Worcester	Rustenburg
Upington		Vryburg
		Zeerust

SWAZILAND	NAMIBIA	
Manzini	Gobabis	Opuwo
	Katima Mulilo	Otjiwarongo
	Keetmanshoop	Rundu
	Ondangwa	Walvisbay
	Ongediva	Windhoek
	Outapi	

9 Open Distance Learning Administrative Staff Members

Unit Open Distance Learning: academic manager

Van Vollenhoven, WJ (Willem), Prof	018 299 4542	UODL Academic Manager	G57	20739109@nwu.ac.za
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Unit Open Distance Learning

SECTION	TELEPHONE
CALL CENTRE: (Student enquiries)	018 285 5900

10 Lecturers, Potchefstroom Campus, North-West University

10.1 Appointments/communication with the NWU's academic staff

ACADEMIC ENQUIRIES:

Lecturers can be contacted by:

- **Telephone**

Telephonic inquiries will be dealt with on Tuesdays - Thursdays between 10:00 and 15:00 only. NB Please note that lecturers have to teach classes on campus and attend conferences and meetings, and might therefore not be in office. Kindly leave a clear voice message, with your contact details, to ensure that lecturers return your call.

- **E-mail**

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Inquiries via e-mail will be answered within 24 hours.

- **Appointment**

If you want to visit your lecturer, please schedule an appointment, otherwise you could drive all the way and might not be able to see him/her.

NB Only contact your lecturer if you have academic queries concerning the **content** of the module.

For queries about registration, study material, results and time tables you should contact the call centre (018 2855900) as lecturers will NOT be able to assist with these kinds of queries.

10.2 List of ADT Lecturers

Module code	Descriptive name	ODL lecturer	Email
RESF511	Introduction to research in Education	Dr Marry Mdakane	10911502@nwu.ac.za
LIFF522	Life Skills for Educator	Mr Christo Els	Christo.Els@nwu.ac.za
ELTL521	English as medium of instruction	Me Jeanette Janse Van Rensburg	24920746@nwu.ac.za
AICT521	Information and Communication Technology	Dr Elmari Fouche	Elmari.Fouche@nwu.ac.za
AFCL121	Kommunikasie in Afrikaans	Dr Christine Du Toit	Christine.DuToit@nwu.ac.za
SECF521	Communication in Setswana	Dr Richard Letsholo	13279335@nwu.ac.za
ARTS511	Creative Arts in the Senior phase	Me Merna Meyer	Merna.Meyer@nwu.ac.za
ARTS521	Creative Arts in the Senior phase	Me Merna Meyer	Merna.Meyer@nwu.ac.za
EDCC514	Education theory and	Me Cecile Eloff	Cecile.Eloff@nwu.ac.za

	Education Law	Prof Ferdinand Potgieter	Ferdinand.Potgieter@nwu.ac.za
EDCC515	Assessment in Educational contexts	Dr Chantelle Bosch	chantelle.bosch@nwu.ac.za
EDCC516	Professional and Curriculum studies	Me Nozi Kgati	Nozi.Kgati@nwu.ac.za
EDCC517	Work Integrated Learning 1	Me Nozi Kgati	Nozi.Kgati@nwu.ac.za
EDCC524	Educational Psychology: Barriers to learning & development	Dr Illasha Kok	Illasha.Kok@nwu.ac.za
EDCC525	Education Systems and Administration	Dr Branwen Challens	Branwen.Challens@nwu.ac.za
EDCC527	Work Integrated Learning 2	Me Nozi Kgati	Nozi.Kgati@nwu.ac.za
ACCD512	Accounting Methodology	Mr Hendrik du Plessis	11309857@nwu.ac.za
AFRD512	Afrikaans Metodiek	Dr Elize Vos	Elize.Vos@nwu.ac.za
AFRD522	Afrikaans Metodiek	Dr Elize Vos	Elize.Vos@nwu.ac.za
ARTD512	Visual Art Methodology	Me Dedré Victor	13277863@nwu.ac.za
ARTD521	Visual Art Methodology	Me Merna Meyer	Merna.Meyer@nwu.ac.za
BSTD512	Business Studies Methodology	Mr Hendrik du Plessis	11309857@nwu.ac.za

CATD512	Computer Application Technology Methodology	Dr Elsie Lubbe	Elsie.Lubbe@nwu.ac.za
CATD521	Computer Application Technology Methodology	Dr Elsie Lubbe	Elsie.Lubbe@nwu.ac.za
CTED522	Civil Technology Methodology	Mr Joop Oosthuizen	22213198@nwu.ac.za
ECOD512	Economics Methodology	Mr Hendrik du Plessis	11309857@nwu.ac.za
EGDD512	Engineering Graphics and Design Methodology	Mr Albert Kemp	25311697@nwu.ac.za
EGDD522	Engineering Graphics and Design Methodology	Mr Coenraad Jurgens	Coenraad.Jurgens@nwu.ac.za
ENGD512	English Methodology	Dr Maryna Reyneke	Maryna.Reyneke@nwu.ac.za
ENGD522	English Methodology	Dr Maryna Reyneke	Maryna.Reyneke@nwu.ac.za
ETED512	Electrical Technology Methodology	Mr Arno Combrinck	Arno.Combrinck@nwu.ac.za
ETED522	Electrical Technology Methodology	Mr Ig Hefer	Ig.Hefer@nwu.ac.za
GEOD512	Geography Methodology	Mr Johann Nel	Johann.Nel@nwu.ac.za
HISD512	History Methodology	Mr Philip Modisakeng	13279378@nwu.ac.za

INTD512	Information Technology Methodology	Dr Roxanne Bailey	20403593@nwu.ac.za
INTD521	Information Technology Methodology	Dr Roxanne Bailey	20403593@nwu.ac.za
LABD522	Economic and Management Sciences Methodology	Mr Hendrik du Plessis	11309857@nwu.ac.za
LAND522	Natural Science Methodology	Me Elize Harris	Elize.Harris@nwu.ac.za
LASD522	Social Science Methodology	Dr Aubrey Golightly	Aubrey.Golightly@nwu.ac.za
LIFD512	Life Science Methodology	Dr Lounell White	Lounell.White@nwu.ac.za
LIFF522	Life skills for Educator	Mr Christo Els	Christo.Els@nwu.ac.za
LLOD512	Life Orientation Methodology	Me Marlene Riekert	Marlene.Riekert@nwu.ac.za
LLOD522	Life Orientation Methodology	Me Marlene Riekert	Marlene.Riekert@nwu.ac.za
MATD512	Mathematics Methodology	Me Tertia Jordaan	Tertia.Jordaan@nwu.ac.za
MATD522	Mathematics Methodology	Me Tertia Jordaan	Tertia.Jordaan@nwu.ac.za
MSVD512	Music Methodology	Me Ewie Erasmus	Ewie.Erasmus@nwu.ac.za
MTED522	Mechanical Technology	Mr Kobus Havenga	Kobus.Havenga@nwu.ac.za
PESP 511	Physical Education	Dr Dorita du Toit	Dorita.DuToit@nwu.ac.za

PESP 521	Physical Education	Dr Dorita du Toit	Dorita.DuToit@nwu.ac.za
PHSD512	Physical Science Methodology	Ms Tswakae Sebotsa	28957210@nwu.ac.za
RSVD 512	Religion studies	Ms Lettie Botha	20406533@nwu.ac.za
SEMD512	Setswana Methodology (First Language)	Ms Dolly Dlawane	Dolly.Dlavane@nwu.ac.za
SEMD522	Setswana Methodology (First Language)	Ms Dolly Dlawane	Dolly.Dlavane@nwu.ac.za
SEND512	Setswana Methodology (First Additional Language)	Dr Richard Letsholo	13279335@nwu.ac.za
SEND522	Setswana Methodology (First Additional Language)	Dr Richard Letsholo	13279335@nwu.ac.za
TRVD512	Tourism Methodology	Me Jackie Slabbert-Redpath	jackie.slabbert-redpath@nwu.ac.za
TTED512	FET Technology Methodology	Mr Coenraad Jurgens	Coenraad.Jurgens@nwu.ac.za
VWVD512	Consumer Sciences Methodology	Me Adri du Toit	dutoit.adri@nwu.ac.za
VWVD521	Consumer sciences Methodology	Me Adri du Toit	dutoit.adri@nwu.ac.za

