

UNIVPREP STUDENT NUMBER (Office use)											



APPLICATION FORM

North-West University Preparatory Programme (UnivPrep)

PLEASE ENCLOSE THE FOLLOWING DOCUMENTS WITH YOUR APPLICATION FORM AND TICK THE APPROPRIATE BOX:			
1. CERTIFIED copy of your identity document		3. CERTIFIED copies of other qualifications (if applicable)	
2. CERTIFIED copy of your grade 12 (Matric) certificate		4. CERTIFIED copy of marriage certificate (if applicable)	

PLEASE NOTE:

(1) NO APPLICATION FEE payable for UnivPrep applications (2) INCOMPLETE applications will not be processed.
 (3) UnivPrep applications may be submitted by means of e-mail to **UnivprepApplications@nwu.ac.za**. or a hard copy may be submitted to the **UnivPrep Office** at the Unit for Open Distance Learning, NWU Potchefstroom Campus, Building B11, Room G42

A. PERSONAL DETAILS

Surname												
First Name(s)												
Maiden Name (if applicable)												
Title (Mr / Ms)												
Date of Birth	y	y	y	y	m	m	d	d	Age			
Gender	Male			Female								
Marital Status	Married			Single								
Population Group:	African			Coloured			Indian	White	Asian			
Citizenship:	SA			Other			Please specify "Other"					
South African ID Number												
Foreign Nationality:	Indicate country of origin											
- Study Permit Number	Attach copy of study permit											
- Expiry Date of Permit												
- Passport Number	Attach copy of passport											
Home Language												
Disability	Yes			No			If "Yes", please specify:					

B. CONTACT DETAILS AND ADDRESSES

Cell Phone Number											
Home Telephone Number											
Work Telephone Number											
E-mail Address: of Applicant											
E-mail Address: for Account											
PHYSICAL Address to which study material must be couriered.											
	Postal Code										
POSTAL Address for account											
	Postal Code										
Physical HOME Address											
Postal Code											

C. SCHOLASTIC AND PREVIOUS QUALIFICATIONS (Mark with an X)

Grade 12	Date Obtained:
Other (Specify):	Date Obtained:

D. INDICATE THE PROGRAMME YOU ARE APPLYING FOR (Mark with an X)

- 1. NWU Preparatory Programme: Bachelor of Commerce (B.Com)**
Academic Modules: Compulsory
- Bridging the Mathematical Gap (1st and 2nd semester)
 - Financial Accounting Special (1st and 2nd semester)
 - Introduction to Micro-economics (1st semester)
 - Introduction to Macro- economics (2nd semester)
- Academic Development Modules: Compulsory**
- Academic Literacy Development (1st and 2nd semester)
 - Strategic Reading (1st semester)
 - Basic Critical Thinking Skills (2nd semester)
- 2. NWU Preparatory Programme: Bachelor of Science (BSc) in Information Technology**
Academic Modules: Compulsory
- Bridging the Mathematical Gap (1st and 2nd semester)
 - Financial Accounting Special (1st and 2nd semester)
 - Introduction to End-user Computing (1st and 2nd semester)
- Academic Development Modules: Compulsory**
- Academic Literacy Development (1st and 2nd semester)
 - Strategic Reading (1st semester)
 - Basic Critical Thinking Skills (2nd semester)
- 3. NWU Preparatory Programme: Bachelor of Theology (B.Th)**
Academic Modules: Compulsory
- Introduction to New Testament: History and General Canonic (1st and 2nd semester)
 - Introduction to Old Testament: Origin and Structure (1st and 2nd semester)
 - Pastoral Counselling (1st and 2nd semester)
- Academic Development Modules: Compulsory**
- Academic Literacy Development (1st and 2nd semester)
 - Strategic Reading (1st semester)
 - Basic Critical Thinking Skills (2nd semester)
- 4. NWU Preparatory Programme: Bachelor of Arts in Public Governance (with Policing Practise)**
Academic Modules: Compulsory
- Policing Management: Crime Prevention (1st semester)
 - Policing Management: Community Service Centre Management (2nd semester)
 - Professional Skills Development (1st semester)
 - Communication Skills in the Workplace (2nd semester)
- Academic Development Modules: Compulsory**
- Academic Literacy Development (1st and 2nd semester)
 - Strategic Reading (1st semester)
 - Basic Critical Thinking Skills (2nd semester)
- 5. NWU Preparatory Programme: BEd Foundation Phase Programme**
After successful completion of the UnivPrep BEd Foundation Phase programme, UnivPrep participants may also apply for admission to the Intermediate- and Senior phase degree programmes. There are however specific language admission requirements to be met for admission to the various phases of the BEd Degree programme.
- Academic Modules: Compulsory**
- Introduction to Curriculum and Professional Studies (1st semester)
 - Critical Components for Curriculum Development for Educators (1st semester)
 - Educational Media and Technology (1st semester)
 - Historical and Political Context of Education (2nd semester)
- Academic Development Modules: Compulsory**
- Academic Literacy Development (1st and 2nd semester)
 - Strategic Reading (1st semester)
 - Basic Critical Thinking Skills (2nd semester)
- 6. NWU Preparatory Programme: Diploma in Grade R Teaching**
Academic Modules: Compulsory
- Teaching and Learning (1st and 2nd semester)
 - Fundamentals of Mathematics Teaching and Learning Gr R (1st and 2nd semester)
 - Fundamental Academic Literacy and Support (1st semester)
 - Technology & Computer Literacy for Educators (1st semester)
- Academic Development Modules: Compulsory**
- Strategic Reading (1st semester)
 - Basic Critical Thinking Skills (2nd semester)

Please note that the curriculums for the various UnivPrep specialisations are subject to change and changes may be effected for the 2018 intake of UnivPrep participants.

E. PLEASE CHOOSE YOUR PREFERRED LEARNING SUPPORT CENTRE (Mark with an X)

- **NOTE:** Choosing your preferred Learning Support Centre here is merely an indication and is SUBJECT TO CHANGE. Learning Support Centres will be confirmed by the UODL before the start of the programme, DEPENDING ON THE NUMBER OF ENROLLED PARTICIPANTS PER CENTRE.
- The Learning Support Centres listed below were functional at the time of compiling this application form and may vary from year to year according to the number of enrolled participants. **Not all listed centres will be functional to present UnivPrep programmes.** Only those centres with sufficient enrolments will be selected.
- Instead of attending contact sessions at a Learning Support Centre, UnivPrep participants may also opt to **join the live broadcasts of lectures**, in the comfort of their own homes, by making use of a personal computer/laptop and internet connection. The Unit for Open Distance Learning will provide participants with **technical support** and the necessary **software** (free of charge) to enable them to connect to the broadcasts of the lectures.

Please indicate (mark with X) whether you would like to attend the contact sessions by means of a **Computer and the Internet** or at one of the **Learning Support Centres** listed below:

1. Attend contact sessions by means of Computer and Internet connection (Bridgit)	<input type="checkbox"/>
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2. Eastern Cape	
<input type="checkbox"/>	East London
<input type="checkbox"/>	Mthatha
<input type="checkbox"/>	Port Elizabeth
3. Free State	
<input type="checkbox"/>	Welkom
4. Gauteng	
<input type="checkbox"/>	NWU Vaal Triangle Campus
<input type="checkbox"/>	Johannesburg
<input type="checkbox"/>	Pretoria
<input type="checkbox"/>	Mukhanyo
5. KwaZulu Natal	
<input type="checkbox"/>	Durban
<input type="checkbox"/>	Empangeni
<input type="checkbox"/>	Ladysmith
<input type="checkbox"/>	Pietermaritzburg
<input type="checkbox"/>	Port Shepstone
<input type="checkbox"/>	Richards Bay
<input type="checkbox"/>	Vryheid
6. Limpopo	
<input type="checkbox"/>	Makhado
<input type="checkbox"/>	Polokwane

7. Mpumalanga	
<input type="checkbox"/>	Ermelo
<input type="checkbox"/>	White River
8. North-West Province	
<input type="checkbox"/>	NWU Potch Campus
<input type="checkbox"/>	NWU Mafikeng Campus
<input type="checkbox"/>	Lichtenburg
<input type="checkbox"/>	Rustenburg
<input type="checkbox"/>	Vryburg
9. Northern Cape	
<input type="checkbox"/>	De Aar
<input type="checkbox"/>	Kimberley
<input type="checkbox"/>	Kuruman
<input type="checkbox"/>	Upington
10. Southern Cape	
<input type="checkbox"/>	George
11. Western Cape	
<input type="checkbox"/>	Oudtshoorn
<input type="checkbox"/>	Parow

F. UNDERTAKING BY THE APPLICANT (If the applicant is under age, the signature of the parent or guardian is also required. The application will be deemed incomplete and will not be processed if this page is not completed and signed)

1. I declare that I/my son/daughter (hereinafter referred to as the learner) have/has completed the form in full and that the details are true and correct.
2. I understand that the University will at all times be entitled to summarily cancel my/the learner's registration should it become apparent that the information supplied in this form is false or incorrect. I further understand that the University reserves the right to cancel my/the learner's admission/registration in the event that I/the learner was for any reason erroneously admitted to a programme.
3. The learner is subject to the rules and regulations of the University, including the rules and procedures with regard to student discipline.
4. I understand that the University will take all reasonable steps to prevent me/the learner from being injured or prejudiced for any injury or damage, whether or not it is caused by the negligence of the University or any of its employees, or a fellow learner and I undertake not to institute any claims against the University in respect of such an injury, or damage. I further undertake to indemnify the University should the University incur any liability whatsoever pursuant to any negligent or other act or omission by me/the learner.
5. I/the learner, my/his/her dependents, executors, administrators and/or transferees hereby relinquish and indemnify the University against any claim or damage of whatsoever nature which may arise on or outside the campuses of the University or on or in any other location or facility contracted by the University during my/the learner's period of study with the University.
6. Potchefstroom shall be regarded as the place where this agreement has come into existence, irrespective of where it may have been signed.
7. I/we, the undersigned, will be responsible for the prompt payment of all and any UnivPrep fees/money payable to the NWU in terms of my/the learner's enrolment and/or association with the NWU. I shall forthwith fax/email proof of every deposit/payment made by or on behalf of the learner with regard to monies paid into the University's bank account.
8. If I/the learner fail/fails to make payments on pre-determined due dates, and if the University, at the University's sole discretion should hand over to attorneys any amount of monies for collection, I undertake to pay all costs whatsoever which may be due and payable, including tracing fees, collection charges, advocate's fees, and any expenses of whatever nature on an attorney-and-own-client scale. Any fees payable by me/the learner will firstly be allocated to the aforementioned costs, thereafter to interest and only then to the capital amount. A wage attachment order(s) may also immediately be issued against my/our employer(s) in order to attach my/our salary/salaries or wage(s) in order to collect the outstanding amount as a whole or in installments.
9. I hereby bind myself jointly and severally *in solidum* together with the participant to properly meet all conditions contained herein.
10. These conditions will remain valid and in force for the full duration of my/the learner's enrollment in the UnivPrep programme and thereafter until all commitments and terms hereof have been met.
11. By signing this application form, the learner, and if applicable his/her natural or legal guardian confirms and acknowledges that the above provisions form part of the learner's UnivPrep contract with the University and is binding on the learner, his/her aforesaid guardian, and their dependents, executors, administrators and assignees.
12. I hereby subject myself to the general academic and applicable faculty rules as well as the financial regulations of the University.
13. Do you currently own any amount of money to any tertiary institution in South Africa? _____ (Yes/No)
14. If the answer above is YES, please indicate the name of the institution and the amount that is owed and attach all relevant details.

Name of institution: _____ Amount owed: R_____

Signed on this day of 20/ _____

SIGNATURE OF PERSON LIABLE FOR PAYMENT/
PARENT/ GUARDIAN/ SURETY

SIGNATURE OF APPLICANT

NAME AND SURNAME (Please print)

NAME AND SURNAME (Please print)

ID NUMBER

ID NUMBER

G. DECLARATION BY APPLICANT

If the applicant is under age, the signature of the parent or guardian is also required.

The application will be deemed incomplete and will not be processed if this page is not completed and signed.

1. Admission to degree/diploma study at the NWU

I declare that I fully understand the following conditions with regards admission to FORMAL degree/diploma study at the NWU after completion of the UnivPrep Programme:

- 1.1 Upon **successful completion** of the UnivPrep programme, i.e. **PASSING ALL MODULES WITH 50%**, candidates may **apply** for admission to formal Degree/Grade R Diploma study at the NWU and may be admitted **on condition that the minimum requirements for admission the formal qualification have been met.**
- 1.2 In accordance with the RPL (Recognition of Prior Learning) policy of the NWU, candidates may also **apply for proposed credits and recognition of prior learning** of relevant modules successfully completed during the UnivPrep phase.
- 1.3 Admission to formal Degree/Grade R Diploma study and granting of recognition of prior learning (proposed credits) will be based on **discretionary decision by the relevant Faculty.**
- 1.4 UnivPrep participants who have not met the minimum requirements for admission to Bachelor study (for degree admission) or Diploma study (for admission to the Diploma in Grade R Teaching) in the National Senior Certificate examination, may also be required to write the **NWU admission test** in order to qualify for admission to formal degree/diploma study.
- 1.5 Applicable to **UnivPrep Grade R** applicants only:
I declare that I fully understand that, in order to apply and be considered for admission to the formal Diploma in Grade R Teaching, after successful completion of the UnivPrep Programme, a prospective student will be expected to provide evidence that he/she is appointed at a school as a Grade R practitioner, Grade R teaching assistant or volunteer in a Grade R class.

2. Internet and Technology

2.1 **Internet and Technology** are used extensively in the delivery of distance education programmes. It is **COMPULSORY**, and the responsibility of the UnivPrep participant to obtain the necessary technology which meet the minimum specifications of the NWU.

2.2 I declare that:

- 2.2.1 I own or have personal access to a laptop/computer and mobile phone that meet the minimum specifications of the NWU namely: Wi-Fi enabled, Windows-, Android- or Apple operating system, 3G enabled (preferably) and 32 Gig (preferably).
- 2.2.2 I have personal access to the Internet by means of a computer/laptop which meet the minimum specifications as specified above.
- 2.2.3 I have basic computer literacy.

2.3 Applicable ONLY to the UnivPrep BSc with Information Technology (IT) Programme:

I declare that I own or have personal access to a computer or laptop with a Microsoft Windows 7, 8 or 10 operating system, Microsoft Office 2016 (or Office 365) as well as access to the Internet from the computer or laptop. (Registered UnivPrep participants will be provided with the Office 365 ProPlus package)

Signature of Applicant: _____

Date: _____

Signature of Parent/Guardian: _____

Date: _____

H. PROTECTION OF PERSONAL INFORMATION ACT (4 OF 2013)

This section must be completed and signed by all applicants:

I hereby grant permission to the NWU to disclose my personal information as defined in the Protection of Personal Information Act 4/2013 to third parties, including bursary providers, financial institutions, parents and guardians, potential employers, etc. I understand that I have the right at any time to withdraw this consent in writing by submitting a student request.

Mark with an X:

Yes	<input type="checkbox"/>
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No	<input type="checkbox"/>
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Initials and Surname of Applicant	
Signature of Applicant	

I. ACADEMIC APPROVAL (for office use only)

1. Application Approved	<input type="checkbox"/>
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2. Application Provisionally Approved	<input type="checkbox"/>
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Reason for provisional approval:

3. Application Declined	<input type="checkbox"/>
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Reason for academic decline:

Insufficient APS-score / M-score	<input type="checkbox"/>
Insufficient Mathematics / Mathematical Literacy mark	<input type="checkbox"/>
Inadequate Endorsement / Type of Matric Pass	<input type="checkbox"/>
Qualify for formal Degree Programme	<input type="checkbox"/>
Other (please specify)	

Academic Manager

Name: _____

Signature: _____

Date: _____