

UNIVPREP NUMBER (Office use)									

HOW TO APPLY

- (1) Complete the application form in full incomplete applications will not be processed.
- (2) Please include **certified copies** of your ID document, Grade 12 results (Matric certificate), marriage certificate (if applicable), record(s) of other qualifications (if applicable). No application will be processed without all the required supporting documents.
- (3) UnivPrep applications must be submitted by means of e-mail, to 12954705@nwu.ac.za. Only electronic applications will be accepted. You MUST submit your application form and supporting documents as ONE document in PDF FORMAT. No other format will be accepted.
- (4) NO APPLICATION FEE payable for UnivPrep applications
- (5) Please note that the allocation of an application number does not mean that you have been accepted as a UnivPrep participant.

A. PERSONAL DETAILS																										
Surname																										
First Name(s)																										
Maiden Name (if applicable)																										
Title (Mr / Ms)					-																					
Date of Birth	у	у	у	у	m	m	d	d		A	ge															
Gender	Ma	ale			Fer	nale																				
Marital Status	Ma	arried	d		Single																					
Population Group:	Afr	rican	1		Coloured			Indian White			nite			Asian												
Citizenship:	SA	<u>۱</u>			Oth	ner			Ple	ease	spe	ecify	"Oth	er:												
South African ID Number																										
Foreign Nationality:																		In	dicat	e co	untr	y of	origi	in		
- Study Permit Number																		At	tach	cop	y of	stud	іу рє	ermit		
- Expiry Date of Permit																										
- Passport Number																	Attach copy of passport		t							
Home Language																										
Disability	Ye	s			No				Sp	ecify	/:															
B. CONTACT DETAILS	AN	DA	DD	RE	SSE	S								<u> </u>												
Cell Phone Number																										
Home Telephone Number																										
Work Telephone Number																										
E-mail Address: Applicant																										
E-mail Address: Account																										
PHYSICAL Address to which																										
study material must be																										
couriered.																	Postal Code									
POSTAL Address for account																										
																	Postal Code									
Physical HOME Address																										
		Postal Code																								
C. SCHOLASTIC AND PREVIOUS QUALIFICATIONS (Mark with an X)																										
Grade 12								D	Date Obtained:																	
Other (Specify):									Date Obtained:																	

D.	INDICATE THE PROGRAMME YOU ARE APPLYING FOR (Mark with an X)
	1. NWU Preparatory Programme: Bachelor of Commerce (BCom)
	2. NWU Preparatory Programme: Bachelor of Theology (BTh)
	3. NWU Preparatory Programme: BA Public Governance with Policing Practice

E. PLEASE INDICATE YOUR PREFERRED LEARNING SUPPORT CENTRE (Mark with an X)

- NOTE: Due to Covid-19 related risks, the UnivPrep programmes will be offered fully online in 2021. Should the situation change, broadcasts of lecture sessions (by means of interactive white board technology) may be offered at selected learning support centres as well as the three NWU campuses.
- Learning Support Centres are SUBJECT TO CHANGE and will be confirmed by the UnivPrep Office before the start of the programme. The centres listed below were functional at the time of compiling this application form and may vary from year to year DEPENDING ON THE NUMBER OF ENROLLED PARTICIPANTS PER CENTRE. Not all listed centres may be functional to present UnivPrep programmes. Only centres with sufficient enrolments will be selected.
- Instead of attending contact sessions at a Learning Support Centre, UnivPrep participants may also opt to join the live broadcasts of lecture sessions, in the comfort of their own homes, by making use of a personal computer/laptop and internet connection. The Unit forOpen Distance Learning will provide participants with technical support and the necessary software (free of charge) to enable them to connect to the broadcasts of the lecture sessions.

<u>Please indicate whether you would like to attend the lecture sessions by means of a Computer and the Internet</u> OR at one of the Learning Support Centres listed below, should broadcasts of lecture sessions be offered.

Mark with X

Attend contact sessions by means of Computer and Internet

OR

Attend contact sessions at a Learning Support Centre:

Eastern Cape: Port Elizabeth

Gauteng: NWU Vaal Triangle Campus

Gauteng: Johannesburg

Gauteng: Pretoria

KwaZulu Natal: Durban

North-West Province: NWU Potchefstroom Campus North-

West Province: NWU Mahikeng Campus

North-West Province: Rustenburg

Northern Cape: Kimberley

Southern Cape: George

Western Cape: Parow

F. UNDERTAKING BY THE APPLICANT

If the applicant is under age, the signature of the parent or guardian is also required. The application will be deemed incomplete and will not be processed if this page is not completed and signed.

- 1. I declare that I/my son/daughter (herein after referred to as the participant) completed this form in full and that the details herein are true and correct.
- 2. I understand that the University will at all times be entitled to summarily cancel my/the participant's registration should it become apparent that the information supplied in this form is false and/or incorrect. I further understand that the University reserves the right to cancel my/the participant's admission and/or registration in the event that I/the participant was for any reason erroneously admitted to a programme.
- 3. The participant is subject to all the policies, rules and regulations of the University, including the rules and regulations with regard to student discipline.
- 4. I understand that the University will take all reasonable steps to prevent me/the participant from being injured or prejudiced for any injury or damage, whether or not it is caused by the negligence of the University or any of its employees, or a fellow participant and I undertake not to institute any claims against the University in respect of such an injury, or damage. I further undertake to indemnify the University should the University incur any liability whatsoever pursuant to any negligent and/or other act or omission by me/the participant.
- 5. I/the participant, my/his/her dependents, executors, administrators and/or transferees hereby relinquish and indemnify the University against any claim or damage of whatsoever nature which may arise on or outside the campuses of the University or on or in any other location or facility contracted by the University during my/the participant's period of study with the University.
- 6. Potchefstroom shall be regarded as the place where this agreement has come into existence, irrespective of where it may have been signed.
- 7. I/we, the undersigned, will be responsible for the prompt payment of all and any UnivPrep fees/money payable to the NWU in terms of my/the participant's enrolment and/or association with the NWU. I shall forthwith provide proof of every deposit/payment made by or on behalf of the participant with regard to monies paid into the University's bank account.
- 8. If I/the participant fail/fails to make payments on pre-determined due dates, and if the University, at the University's sole discretion should hand over to attorneys any amount of monies for collection, I undertake to pay all costs whatsoever which may be due and payable, including tracing fees, collection charges, advocate's fees, and any expenses of whatever nature on an attorney-and-own-client scale. Any fees payable by me/the participant will firstly be allocated to the aforementioned costs, thereafter to interest and only then to the capital amount. A wage attachment order(s) may also immediately be issued against my/our employer(s) in order to attach my/our salary/salaries or wage(s) in order to collect the outstanding amount as a whole or in installments.
- 9. I hereby bind myself jointly and severally *in solidum* together with the participant to properly meet all conditions contained herein.
- 10. These conditions will remain valid and in force for the full duration of my/the participant's enrollment in the UnivPrep programme and thereafter until all commitments and terms hereof have been met.
- 11. By signing this application form, the participant, and if applicable his/her parent and/or legal guardian confirms and acknowledges that the above provisions form part of the participant's UnivPrep contract with the University and is binding on the participant, his/her aforesaid guardian, and their dependents, executors, administrators and assignees.
- 12. I hereby subject myself to the general academic and applicable faculty rules as well as the financial regulations of the University.

Signed on this day of	20/
SIGNATURE OF PERSON LIABLE FOR PAYMENT/ PARENT/ GUARDIAN/ SURETY	SIGNATURE OF APPLICANT
NAME AND SURNAME (Please print) ID NUMBER	NAME AND SURNAME (Please print) ID NUMBER

	Mark wit	h an X
I hereby grant permission to the NWU to disclose my personal information as defined in the		
Protection of Personal Information Act 4/2013 to third parties, including bursary providers, financial	Yes	No
institutions, parents and guardians, potential employers, etc. I understand that I have the right at any	165	INU
time to withdraw this consent in writing by submitting a student request		

G. COMPULSORY: PROTECTION OF PERSONAL INFORMATION ACT (4 OF 2013)

H. DECLARATION BY APPLICANT

If the applicant is under age, the signature of the parent or guardian is also required.

The application will be deemed incomplete and will not be processed if this page is not completed and signed.

1. Admission to degree study at the NWU

I declare that I fully understand the following conditions with regards admission to FORMAL degree study at the NWU after completion of the UnivPrep Programme:

- 1.1 Upon successful completion of the UnivPrep programme, i.e. PASSING ALL MODULES WITH 50%, candidates may apply for admission to formal degree study at the NWU and may be admitted on condition that the minimum requirements for admission to the formal qualification have been met.
- 1.2 In accordance with the RPL (Recognition of Prior Learning) policy of the NWU, candidates may also apply for proposed credits and recognition of prior learning of relevant modules successfully completed during the UnivPrep phase.
- 1.3 Admission to formal degree study and granting of recognition of prior learning (proposed credits) will be based on discretionary decision by the relevant Faculty.

2. Internet and Technology

2.1 Internet and Technology are used extensively in the delivery of distance education programmes. It is COMPULSORY, and the responsibility of the UnivPrep participant to obtain the necessary technology which meet the minimum specifications of the NWU.

2.2 I declare that:

- 2.2.1 I own or have personal access to a laptop/computer and mobile phone that meet the minimum specifications of the NWU namely: Wi-Fi enabled, Windows-, Android- or Apple operating system, 3G enabled (preferably) and 32 Gig (preferably).
- 2.2.2 I have personal access to the Internet by means of a computer/laptop which meet the minimum specifications as specified above.
- 2.2.3 I have basic computer literacy.

Signature of Applicant:	 Date:	

Date:

Signature of Parent/Guardian:

I. ACADEMIC APPROVAL (for office use only) Mark with X							
1. Application Approved							
2. Application Provisionally Approved							
Reason for provisional approval:							
3. Application Declined							
Reason for academic decline:							
- Insufficient APS-score / M-score							
- Insufficient Mathematics / Mathematical Literacy mark							
- Inadequate Endorsement / Type of Matric Pass							
- Qualify for formal Degree Programme							
- Other (please specify)							

Academic Manager:	Name		Signature
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Current details: (24730807) P:\24730807\UnivPrep\Applications\Application Forms\UnivPrep Application Forms\2020\7.1.1.2 UnivPrep 2020.docm

Date