



# FACULTY OF EDUCATION SCIENCES

Open Distance Learning (ODL) Prospectus  
(Information Booklet) 2015

BEdHons



NORTH-WEST UNIVERSITY  
YUNIBESITI YA BOKONE-BOPHIRIMA  
NOORDWES-UNIVERSITEIT  
POTCHEFSTROOM CAMPUS

# **BEdHons**

## **BACHELOR OF EDUCATION (HONOURS) SCHOOL OF EDUCATION STUDIES**

Open distance learning students

### **PROSPECTUS (Information booklet)**

**2015**

**North-West University  
Potchefstroom Campus  
Faculty of Education Sciences**

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Fax: 018 299 4558/087 231 5262/087 231 5297

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Building B11A

North-West University

Private Bag X6001

Internal Box 539

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2520

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**PLEASE MENTION YOUR STUDENT NUMBER IN ALL CORRESPONDENCE**

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## Dean's Letter

Dear student,

I would like to welcome you as a student to the Faculty of Education Sciences of the Potchefstroom Campus of the North-West University and trust that your association with the faculty will be a pleasant one.

The faculty is committed to providing high-quality and stimulating professional education, and is closely involved with the community in order to utilise research and teaching to address the intellectual and skills needs of the education and training sector in Southern Africa. With this curriculum we are committed to enabling highly competent professionals capable of real innovation to graduate in a diversity of education contexts.

This prospectus (information booklet) details all the relevant administrative arrangements relating to your studies in 2015. Please diarise the dates and times regarding contact sessions and the submission of assignments, tests and examinations as they pertain to you.

Through the BEdHons programme you will be academically equipped for your leadership task in the teaching profession. You will note that the BEdHons programme is centred around three objectives, namely to provide a holistic orientation in Education as a science, to provide you with relevant research training in Education, and to give you an introduction to a particular area(s) of specialisation within Education.

On attainment of the abovementioned objectives, you should be equipped to successfully progress to postgraduate study. This implies that your lecturers will make high, but not unreasonable, academic demands of you.

Highly qualified academics in the respective disciplines in the faculty are available to you, as are the University's library and information-technology systems. You will find that, in addition to being experts in their field, your lecturers are people with an understanding of the challenges and problems that students have to deal with. Similarly, we ask that you also demonstrate an understanding for the lecturers who, like you, have to work according to target dates.

Most important is that you have made the momentous decision to better equip yourself for your future.

Good luck with your studies and may you enjoy the journey towards the attainment of your qualification.



**Prof Robert Balfour**  
Dean

## What is open distance learning?

Open learning is an approach that combines the principles of learner centeredness, lifelong learning, flexibility provision, the removal of barriers to learning, accessibility to learning, the recognition of prior learning, the provision of learner support, the construction of learning programmes in the expectation that learners can succeed, e-learning and the maintenance of rigorous quality assurance.

The Unit for Open Distance Learning (UODL) at the Potchefstroom Campus delivers several distance programmes on behalf of the faculties at a number of open-learning centres in Southern Africa. Distance-learning programmes are offered on the following principles:

- a) Students can register any time of the year.
- b) Each programme has a minimum and maximum duration in order to complete the studies.
- c) Students have a number of assessment opportunities (examinations) during a study period, and all modules can be written at each assessment opportunity.
- d) Students do not have a second examination opportunity directly after the first attempt. If students fail the first attempt (e.g. in June), they can write the failed module during the next examination opportunity (e.g. in November). A valid participation mark will give the student access to two examination opportunities, after which a student must generate a new participation mark.
- e) Contact classes are mainly presented by means of interactive whiteboards, supported by facilitators. Lectures can also be followed on a personal computer if students have access to the internet. All modules presented by means of interactive whiteboards are stored on the internet for students to access at a later stage.
- f) Students are supported by means of a call centre, social media (Facebook) and contact with lecturers and facilitators.
- g) Examinations are written at several examination centres throughout Southern Africa, but the NWU can request students to write a specific module at the Potchefstroom Campus.

# 1 General academic rules for ODL programmes

(Aligned with the NWU's Academic Rules)

## 1.1 Admission requirements to programme(s)

The admission requirements for all formal academic qualifications offered by the University are set out in the admission policy as approved by the senate and council. <http://www.nwu.ac.za/sites/www.nwu.ac.za>

## 1.2 ODL examination opportunities

ODL examination opportunities are scheduled during June/July and October/November of every year. Students can write any module during either June/July or October/November of each year. Examination opportunities and information are communicated to students through the relevant prospectus (programme information booklet) and timetables, the NWU and OLG websites, MOODLE and examination letters. The number of examination opportunities per module is determined according to the maximum study period for the qualification for which the student is registered.

NWU web address: <http://www.nwu.ac.za/sites/www.nwu.ac.za>

## 1.3 Admission to examinations

According to Academic Rules A.2.4.2 and A3.4.2 any student who has obtained the required proof of participation and/or participation mark as prescribed, will be admitted to the examination in the module concerned.

A participation mark will allow a student a second examination opportunity, should they fail the first attempt.

## 1.4 Participation mark

"Participation mark" means the mark awarded to a student in a module within a prescribed period by means of formative assessment for the completion of those teaching-learning activities that are required as part of the study within the module.

A participation mark for modules in ODL programmes is obtained by successfully completing and obtaining an assignment mark for the prescribed assignment(s) as stipulated within every module-specific tutorial letter.

An assignment mark may contribute towards the participation mark of a specific module for only two examination opportunities. Thereafter a new assignment must be submitted for a new participation mark in order to gain admission to write the examination in that module.

## 1.5 Module mark

A "module mark" is a mark calculated according to a formula that is determined from time to time for each module in terms of faculty rules. The formula is based on the participation mark and the examination mark awarded to a student in a module; provided that the weight of the participation mark in the above-mentioned formula may not be less than 30% or more than 70%.

In calculating the module mark for all modules in the BEdHons the participation mark for modules in the BEdHons carries a weight of 50% and the examination mark a weight of 50%.

**NB Owing to the fact that assignments can get lost in the post, students should make and keep a copy of their assignments before posting them. However, students should post the original assignment to prevent suspicion of plagiarism.**

## 1.6 Unsatisfactory academic performance

A student whose academic performance is found to be unsatisfactory will receive a formal written warning from the Executive Director: UODL and the Dean: FES or an administrator authorised by them. Thereafter, if progress is still not satisfactory, the student could be dealt with in terms of General Academic Rules A2.4.8 and A3.4.6.

## 1.7 Termination of studies of ODL students

The minimum and maximum duration of study for the various qualifications is indicated in the calendar and in the programme prospectus (information booklet) for the qualification concerned. One year before the maximum duration of study is exceeded and a student's studies are finally terminated, such a student will receive a warning letter from the Executive Director: UODL and the Dean: FES or an administrator



authorised by them to inform them of the two final examination opportunities in which all outstanding modules must be passed. Should such a student still have outstanding modules after these examination opportunities, the studies of such a student must be terminated in terms of Academic Rules A.2.4.8 and A.3.4.6.

Only in exceptional cases, and then on the grounds of irrefutable evidence, will the Executive Director: UODL and the Dean: FES consider a request for continuation of studies from a student whose studies have been terminated. Should such an application be successful, the student will be afforded only one examination opportunity to complete all outstanding modules.

## **1.8 Warning against plagiarism**

Assignments are individual tasks and not group activities (unless explicitly indicated as group activities). For further details see:

[http://www.puk.ac.za/opencms/export/PUK/html/beheer-bestuur/beleid-reels/WARNING\\_AGAINST\\_PLAGIARISM.pdf](http://www.puk.ac.za/opencms/export/PUK/html/beheer-bestuur/beleid-reels/WARNING_AGAINST_PLAGIARISM.pdf)

## **2 Academic matters**

### **2.1 Programme information: BEdHons Level 7**

(Refer to the NWU calendar for the programme at <http://www.nwu.ac.za/p-fes>)

#### **2.1.1 Nature and general aims**

This qualification is intended to acknowledge specialised academic or professional studies in Education. On completion of the studies, candidates will be able to demonstrate an advanced reflexive understanding of and a competency in knowledge, skills, values, principles, methods and procedures relevant to the specific specialisation in Education.

#### **2.1.2 Study duration and articulation, and phasing-out dates**

- a) Study duration  
The minimum duration for completion of BEdHons studies is two years, with a maximum of three years.
- b) Phasing-out dates  
The last year in which students may enrol for the BEdHons is October 2015. These students must complete the BEdHons by the end of 2018.
- c) Articulation
  - i. The BEdHons degree articulates to MEd in accordance with specific programme requirements.
  - ii. From 2015 onwards, students with a BEdHons level 7 must articulate into the PGDip.

#### **2.1.3 Specific objectives**

This NQF level 7 qualification prepares students for a master's degree in Education (MEd) at NQF level 8 (additional research modules may be required before admission to a master's degree).

- a) Students will be able to understand the role that research plays in Education, make basic evaluations and conduct educational research.
- b) These studies will enable students to play a leadership role in professional educational activities in the different sectors of teaching in South Africa.

#### **2.1.4 Admission requirements**

Any recognised education qualification that totals 480 credits (of which 72 are at NQF level 6), or any recognised RPL equivalent of the above-mentioned:

- a) recognised three-year teacher qualification with an ACE/FDE/HED;
- b) recognised four-year HED qualification.

#### **2.1.5 Faculty-specific requirements**

Students wishing to follow a curriculum in Mathematics Education must have undergone training qualifying them to be appointed in a permanent position as an educator in the relevant learning area, Mathematics Education or Mathematical Literacy, in a particular school phase.

#### **2.1.6 Rules for the programme**

(Refer to the NWU calendar for the BEdHons)

The rules for the BEdHons programme must be read together with the general academic rules of the university (A-rules), which are available on the internet at: <http://www.nwu.ac.za/node/5661>

#### **2.1.7 Programme outlay**

The BEdHons degree is conferred in ONE of the following fields of study:

- a) Teaching and Learning
- b) Educational Management, Law and Systems

- c) Learner Support
- d) Mathematics Education

### 2.1.8 Suggestion regarding structuring of your curriculum

- a) Structure your curriculum over the period of two years.
- b) Do not attempt more than three modules per semester (exam session) – remember you should spend at least six months working through a module.
- c) Most curricula do not have more than 12 modules, which mean that you can complete the curriculum in two years (four exam opportunities).
- d) If, after two years, you still have to complete some modules, you are granted two more exam opportunities to complete your curriculum.

### 2.1.9 Language

Study guides for all the modules are available in English and Afrikaans. A student may write examinations and submit assignments in either Afrikaans or English. Contact sessions are conducted in English.

### 2.1.10 Study material

- a) Study material will be delivered either by **postal or courier services to the address you have indicated for the delivery of study material.**
- b) **Please note that you must indicate a physical address or work address to which the study material can be delivered via courier.**
- c) Study material sent through postal services must be collected from the post office within **seven working days** or it will be returned to the NWU. The student will be liable for the cost of postage.
- d) Study material may be collected at the University, except if it has already been dispatched.

## 2.2 Teaching and learning arrangements

### 2.2.1 Assessment (assignments and examination)

#### 2.2.1.1 Assignments

- a) Please follow the format for academic assignments as stipulated in the tutorial letters.
- b) Students are required to submit assignments according to dates specified in this prospectus (information booklet).
- c) Complete your assignments in due time so that you will be able to concentrate on preparing for the examinations.
- d) Refrain from using Bantex bags, ring binders, etc.
- e) The NWU urges students to submit completed assignments early to be assessed in order to ensure that examination information is received before examinations commence.
- f) All assignments must be posted, or submitted at the study centres for distribution and assessment.
- g) Assignments may not be posted to the lecturer, only to:

#### **Physical address**

The Unit for Open Distance Learning  
North-West University  
cnr Esselen and Malherbe Streets  
Building B11A  
Room G30  
Potchefstroom  
2520

#### **Postal address**

Unit for Open Distance Learning  
North-West University  
Private Bag X6001  
Internal Box 539  
Potchefstroom  
2520

- h) Enquiries regarding assignments:

<b>Staff member</b>	<b>Contact number</b>
Mr P Vermaak	018 299 4591
Ms M Mynhard	018 299 2152 (NAVR 621)
Ms L van der Merwe	018 299 4571
Mr B Brock	018 299 2153

- i) **Important to know**

- Assignment marks give you admission to the examination.
- An assignment mark can only be used for two exam opportunities after which a new assignment must be submitted.

- Assignments that are submitted late will have to stand over to the next semester, which means that the student will only then have a participation mark that will give them entry to write exams in a particular module.
- All assignments must be posted to the NWU for assessment to the address provided above.
- It is compulsory to submit your already-marked NAVR 611 assignment together with your NAVR 621 assignment.
- Ensure that your NAVR 621 assignment is submitted before the due date of 30 April/30 October 2015.
- In order to continue with NAVR 621, a student has to pass NAVR 611, or should a student have failed NAVR 611, they should have at least obtained a 45% participation mark for NAVR 611.

j) **Due dates**

Assignments	NAVR 621
16 March 2015	31 May 2015
1 September 2015	31 October 2015

k) **Library services: Student Academic Support**

- Library website: [www.nwu.ac.za/library](http://www.nwu.ac.za/library)  
All registered students of the NWU have access to the library. Type your surname and student/ID number when prompted to do so when working off-campus.
- **Library hours:**  
**Term:**  
Monday to Friday 07:30–18:00  
Saturday 10:00–13:00  
**University holidays:**  
Monday to Friday 07:30–16:30  
Saturday 10:00–13:00 (not open on Saturdays during December)  
The library is closed on public holidays.
- **Loan services of the library**  
Postgraduate students may borrow 15 books for 30 days with two renewals allowed if requested before the expiry date of the loan period (on condition that the books are not required by other users).  
To renew books via the internet: go to the library's web page at [www.nwu.ac.za/library](http://www.nwu.ac.za/library) and click on **Renew your books** under **Services**.
- **Library information and assistance**  
Go to the library's web page at [www.nwu.ac.za/library](http://www.nwu.ac.za/library). Under the heading **Guides**, click on **Guides and manuals (PC)** to access useful information.  
Call any of the following numbers for assistance on library matters: 018 299 1578, 018 299 2859 or 018 299 1577  
Supply your NWU student number in all instances when you request information.
- **LibGuides**  
To find specific information related to education studies, click on the **LibGuides** tab on the website at [www.nwu.ac.za/library](http://www.nwu.ac.za/library). Type in **education** and click on **SEARCH**. Click on **Education (PC)** and use the different sections to get study information and information on how to search for books, articles etc.
- **Information retrieval guides:**  
For help with using databases:  
Go to [www.nwu.ac.za/library](http://www.nwu.ac.za/library), choose **Guides**, click on **Information retrieval guides** and choose **Education**.
- **Examination papers**  
Go to <http://www.nwu.ac.za/library/index.html>. Under **Find information**, click on **Exam papers**. Complete **ONLY** the **Subject code** block according to the example provided.  
Call 018 299 1578, 018 299 2859 or 018 299 1577 for assistance.

### 2.2.1.2 Examination

- No examination information sessions** will be facilitated at contact centres during 2015.
- All students will receive their examination information for modules when marked assignments are returned. If students submit assignments late the possibility exists that they will not receive their examination information in time before the examination commences.
- Students may download examination information, previous examination papers and tutorial notes from the OLG website at:**  
[www.olgdownloads.co.za](http://www.olgdownloads.co.za)
- Important** contact numbers regarding examination enquiries  
All **queries**: 018 285 5900 or 011 670 4850.  
Saturdays 08:00–16:00: 082 7796 390.
- Examinations can be written at one of the venues on the list provided.**
- Please** take careful note of the details given below regarding the examination procedures so that you know what is expected of you:
  - Examinations will take place on the dates given in the examination timetable.

- ii. Familiarise yourself with the examination timetable and be prepared to write the exams on the specified days. The exam timetables have been finalised and **NO** changes will be considered.
  - iii. A personal timetable for examination leave that can be submitted to the Department of Education will be posted to you. If you have **NOT** received this timetable **two weeks** prior to the exams, you must please inform the Unit for Open Distance Learning office immediately.
  - iv. Examination papers are set and marked by lecturers and accredited markers from the University.
  - v. As soon as your results have been processed, they will be posted to you.
  - vi. The final promotion is done by an examination panel from the University.
  - vii. If you fail a module during the examinations, you will have the opportunity to rewrite the module the following semester. For instance: if you failed a module during the July examination, you will have the opportunity to rewrite it again during the October/November examination. If you fail a module again during the second examination you will have to reregister and pay for the module to obtain the opportunity to write it again in the July examination the following year.
  - viii. Examination regulations appear in each answer book. Any irregularities during examinations are considered a serious offence and the necessary steps will be taken.
  - ix. Dishonesty during the examination could lead to a candidate being expelled from the course. Please ensure that you do not become a victim of this kind of behaviour. It is not worth it.
  - x. IT IS IMPORTANT THAT YOU ATTEND AT THE EXAMINATION VENUE YOU HAVE INDICATED ON YOUR APPLICATION FORM, SINCE PROVISION WILL BE MADE FOR YOU ONLY AT THAT EXAMINATION CENTRE. ONLY WRITTEN REQUESTS FOR ANY CHANGE OF EXAMINATION VENUE WILL BE ACCEPTED. YOUR EXAMINATION CENTRE IS THE CENTRE CLOSEST TO YOUR HOMETOWN (see list provided).
  - xi. **NO marks will be given telephonically.**
  - xii. How to find your results on the internet: <http://www.nwu.ac.za>
    - Under the heading **STUDY HERE** click on the **Exam results** link.
    - The login window will appear. Type in your **student number** and **PIN** (*the pin can be requested on the same webpage*).
  - xiii. You can also obtain your examination results via SMS. On your cell phone, go to **new messages**, type in your **student number** followed by the word **NWU** and send the message to **35606**. An SMS will be sent to you with your results.
  - xiv. You can also make use of the **MTN line** to receive your examination results. The number to call is **083 123 222**. Have your student number available.
- g) **Examination marks are evaluated as follows:**
- i. Minimum participation mark = 40%
  - ii. Examination sub-minimum = 40% per module
  - iii. Participation and examination marks constitute the module or final mark
  - iv. Distinction = 75%
  - v. Pass mark = 50%
  - vi. Examination (50%) + participation (50%) = 50% module mark (final mark). Please note that you could obtain a module mark of above 50% and still fail because of the sub-minimum requirement in the exams which is 40%.
- h) **Examination papers from previous years**
- i. Previous examination papers can be obtained from the internet at the following address: <http://www.nwu.ac.za>; <http://library.nwu.ac.za/dbtw-wpd/textbases/exam-papers.html>
  - ii. or **on the Open Learning Group's website**, [www.olgdownloads.co.za](http://www.olgdownloads.co.za)
    - Under the header **PAST PAPERS** find **NWU past exam papers**. Click on the **Find now** link.
    - Under the header **Past Exam Papers** choose the relevant year's exam paper.

## 2.2.2 Cancellation of studies/Expulsion: Process

### 2.2.2.1 Notice to the Head: Support Section

- a) Your notice of cancellation of studies or single-course modules should be submitted on the official cancellation form available from Support Section at room G30 in the UODL, Building B11A on the campus plan.
- b) Notice of cancellation:
  - i. Should notice of cancellation take place **by letter**, it should be addressed to  
 The Head: Support Section  
**Attention: Mrs Allison Cloete or Mrs Libby Beukes**  
 Private Bag X6001  
 POTCHEFSTROOM  
 2531
  - ii. Should notice of cancellation be sent by **registered mail**, the date of receipt will be noted as the official cancellation date.
- c) The cancellation is valid from the date of proper submission of the cancellation form to the Department of Academic Administration, or from the date of receipt of the registered postal article by the Head: Support Section.
- d) The Head: Support Section or Department of Academic Administration will notify Financial Administration: Revenue accordingly regarding the cancellation.

#### **2.2.2.2 Fees payable upon cancellation of studies**

- a) Should students cancel their studies prior to 19 February, only the registration is payable as set out above. Should students cancel their studies after 19 February March, the full tuition for the first semester is payable.
- b) Should students cancel their studies for the second semester prior to 31 July, only the tuition for the first semester is payable. Should students cancel their studies after 31 July, the full tuition for the year is payable.
- c) Should students cancel their studies, all bursaries and/or loans are repayable immediately.

#### **2.2.2.3 Continued liability for fees payable upon expulsion from studies**

In all cases of transgressions and subsequent disciplinary steps that might entail, in terms of the provisions of the University's Statute and the Students' Disciplinary Rules, the temporary or permanent, total or partial suspension of rights and privileges, intervention in or interruption or termination of studies or non-acceptance in a residence, the student concerned forfeits any claim to the repayment, reduction or waiver of moneys that have been paid, or are payable to the University. All bursaries and/or loans are also repayable immediately.

### **3 Administrative matters**

#### **3.1 Change of address**

It is important to inform the Unit for Open Distance Learning of any change of address or contact number. Valuable information regarding your studies will be lost if we do not have this information.

#### **3.2 Financial arrangements**

##### **3.2.1 Fees payable upon changing of modules**

Should a student change any module(s) after the period allowed for changing, which is annually determined by Academic Administration, no credit will be granted for the cancelled module(s).

##### **3.2.2 Credit amounts on a university account**

- a) If a credit balance arises on a university account, application may be made on the prescribed form for payment of the credit amount per cheque or direct transfer; no credit will be paid out in cash.
- b) Credit balances on student accounts can only be paid out against acceptable proof of the student's identity. Payment to any other person than the student can be made only on written authority of the student on the prescribed form available at the enquiry desks and against satisfactory proof of the identity of the student. The above procedure is necessitated by relevant legislation and internal controls.
- c) Official application forms for credit payments are available at student-account enquiries, on the website or 018 299 2674 and should be fully completed and approved for the pay-out of credits. Please take note of the cut-off times for requesting payments, as well as time delays before actual pay-out. A standard levy will be charged on the student's account for every cheque issued for this purpose.

##### **3.2.3 General account enquiries**

- a) Enquiries with regard to student accounts may be addressed to the staff at student accounts situated on the ground floor of the Joon van Rooy Building.

Tel: 018 299 2667/8/9  
018 299 2670/1  
018 299 2672/3  
Fax: 018 293 5230/5234/5252  
018 293 5313/5314/5315  
Email: [PUK-studyfees@nwu.ac.za](mailto:PUK-studyfees@nwu.ac.za)

##### **3.2.4 Web address**

The complete Fees Payable and Financial Rules are available at: [www.nwu.ac.za/gelde](http://www.nwu.ac.za/gelde)

### **4 Contact sessions, year programme**

(Refer to paragraph 8 for detailed information on contact centres)

#### **4.1 General information regarding contact sessions**

- a) **Note: Please refer to the timetable before contacting the helpdesk.**
- b) **Familiarise yourself with dates of contact sessions taking place in your area (included in this booklet).**

- c) Your **timetable** will clearly indicate which sessions will be facilitated on the interactive whiteboards and which will be facilitated by facilitators. No other modules will be facilitated at a contact centre on one specific date.
- d) **Timetables for all centres** are included in your booklet. You may attend any contact session in any area. You do not have to book to attend a contact session. Please ensure that you use the correct timetable for the given centres. Dates, times and centres are clearly indicated.
- e) When attending contact sessions students are requested to complete **attendance lists** at the centre at which they attend contact sessions. Even if sessions are facilitated by means of the interactive whiteboards, attendance lists must be completed for all modules.

## 4.2 Contact-tuition information

### 4.2.1 Whiteboard sessions

- a) Contact sessions are provided at study centres during **Interactive Whiteboard sessions (IAW)**. This means that the lecturer responsible for the module will teach in Potchefstroom while his lecture is broadcast live to the different study centres.
- b) Each study centre has a technician to assist students. You can therefore interrupt the lecturer or answer questions at any time, as the whiteboard allows for immediate interaction. The technician will assist you in this regard.
- c) **During the Interactive Whiteboard sessions** students may SMS questions regarding the module being presented to 43366. Normal SMS rates apply to this number. These questions will be handled by the lecturer during or after the session.
- d) More information regarding this system will be communicated to you during IWB sessions. The majority of sessions in 2015 at all contact centres will be facilitated utilising the interactive whiteboards.
- e) **Please ensure you are on time** for your modules/programme. The time slots are scheduled according to these times similar to TV programmes. If you are late you will miss out!

### 4.2.2 Contact sessions at centres

- a) **Attending contact sessions is not compulsory**, although it is proven that those students who attend them normally **have a higher success rate**.
- b) During these sessions, you will **meet with relevant academic professionals** who will give you advice on your assignments, give feedback regarding completed assignments and provide academic guidance through your study material. You will also have the opportunity to work in groups with peers.
- c) It is very important that you are **well prepared** when you attend a contact session.
- d) Contact sessions are primarily scheduled on **Fridays and Saturdays**, however weekdays are also on the programme, and take place at registered **CONTACT CENTRES**. Refer to the timetable for the correct dates.
- e) Students can also write exams at the study centre, but must indicate such a preference well in advance.
- f) **Only modules** as indicated **on the timetable will be facilitated** on the assigned dates.
- g) Timetables for all sessions taking place from January 2015 to 31 December 2015 are included in this booklet.

## 4.3 Communication and contact details regarding contact sessions

- a) SMSs will not be sent out for all sessions.
- b) **Only programme-specific SMSs will be sent to students.**
- c) In all cases please refer to your year programme regarding contact sessions in your area.
- d) If you do not receive any SMS reminding you of contact sessions, please contact 018 285 5900 or 011 670 4850 to update your information on the system.
- e) For additional information regarding your studies also visit the Facebook page for the **UNIT for Open Distance Learning or Eenheid vir Oop Afstandsleer**.
- f) If unsure where to attend contact classes in your area, please call 018 285 5900 (office hours – Monday to Friday 08:00–16:30) or 082 7796 390 (Saturdays 08:00–16:00).
- g) Should you experience problems with facilitators or facilitation at contact centres, please contact 082 779 6390.

## 4.4 Contact-session timetable for 2015

(The contact-session timetable includes information regarding study **venues, contact times and dates, modules, semesters**)

- a) Take note that there are probably two sessions that could take place at selected contact centres:
  - Whiteboard 1
  - Whiteboard 2
  - Facilitator (not in N-W Province)
  - NWU-lecturer sessions in Vryburg, Lichtenburg and Rustenburg. These sessions will be facilitated by lecturers from the NWU. These sessions will take place any time during the day as scheduled.

- b) Whiteboard sessions and facilitator sessions will take place on the times scheduled in the timetable in your year programme.
- c) If an SMS is sent to you reminding you of contact sessions, please refer to your year programme to see whether your programme/modules will be facilitated during the sessions on that specific date.
- d) Refer to your year programme for the closest contact centre in your area. You may attend contact sessions in any area. You do not have to book for contact sessions.
- e) **Northern Cape, Mpumalanga and North-West Province bursary students will have facilitator sessions only on dates communicated to them. It remains the responsibility of the bursary students to refer to the timetable below to determine when interactive whiteboard sessions will be facilitated for their modules.**
- f) **PLEASE NOTE: In the past NWU lecturers presented specific Winter and Summer vacation schools. Due to changes in the Faculty-structure these sessions are now part of the timetable on p. 16-21.**
- g) If you want to attend any of the contact sessions in Potchefstroom you have to make your own reservations at the following guest houses, however others may be found on the web:
  - Dennepark Guest House: 018 299 2449 (Contact person: Ms Deline Thompson/Bettie Etsebeth)
  - Hockey Academy: 018 299 4141 (Contact person: Ms Erika de Vries/Ms Ilene Joubert).

## BEdHons Timetable 2015

### First Semester 2015

23 January 2015					
Time	Whiteboard 1	Time	Facilitator		
	BEdHons		At OLG tuition centres as from 14:00 (not in N-W Province and Quest Vdblpark)		
14:00	LEON 611	14:00			
14:45	NAVR 611	14:45	LEON 611		
15:30	LEON 612	15:30	NAVR 611		
16:15	NAVR 621	16:15	LEON 612		
17:00		17:00	NAVR 621		
24 January 2015					
Time	Whiteboard 1	Time	Whiteboard 2	Facilitator	
	BEdHons		BEdHons	At OLG tuition centres as from 08:00 (not in N-W Province and Quest Vdblpark)	
08:00	ONWB 621	08:00	LEON 621		
08:45	WISO 611	08:45	OPSK 612	ONWB 621	
09:30	WISO 621	09:30	LEON 622	OPSK 612	
10:15	ONWB 623	10:15	OPSK 613	LEON 622	
11:00	ONWR 623	11:00	LEON 623	OPSK 623	
11:45	LEON 624	11:45	VGLO 612	ONWR 623	
12:30	LEON 613	12:30	ONWR 622	LEON 624	
13:15	ONWB 622	13:15	OPSK 624	LEON 613	
14:00	ONWR 621	14:00	VGLO 621	ONWB 622 OPSK 624	
14:45	ONWB 611	14:45	LEON 614	ONWR 621	
15:30	WISO 622	15:30	OPSK 625	ONWB 611	
16:15		16:15		OPSK 625	



7 February 2015			
		NWU lecturer	
		Rustenburg only - As from 09:00	
		These modules may be facilitated at any time during this session up to 14:00	
		NAVR 611, NAVR 621, LEON 611, LEON 612, ONWB 621, OPSK 612, LEON 622, OPSK 623, ONWR 623, LEON 624, LEON 613, ONWB 622, OPSK 624, ONWR 621, ONWB 611, OPSK 625	
7 March 2015			
		NWU lecturer	
		Lichtenburg only - As from 09:00	
		These modules may be facilitated at any time during this session up to 14:00	
		BEdHons NAVR 611, NAVR 621, LEON 611, LEON 612, ONWB 621, OPSK 612, LEON 622, OPSK 623, ONWR 623, LEON 624, LEON 613, ONWB 622, OPSK 624, ONWR 621, ONWB 611, OPSK 625	
1 April 2015			
Time	Whiteboard 1		
	BEdHons		
08:00	NAVR 611		
09:00	LEON 611		
10:00	NAVR 621		
11:00	LEON 612		
12:00	ONWB 621		
13:00	LEON 621		
14:00	WISO 611		
15:00	OPSK 612		
16:00	WISO 621		
17:00	LEON 622		
2 April 2015			
Time	Whiteboard 1	Time	Whiteboard 2
	BEdHons		BEdHons
08:00	ONWB 623	08:00	OPSK 613
09:00	ONWR 623	09:00	LEON 623
10:00	LEON 624	10:00	VGLO 612
11:00	LEON 613	11:00	ONWR 622
12:00	ONWB 622	12:00	OPSK 624
13:00	ONWR 621	13:00	
14:00	ONWB 611	14:00	LEON 614
15:00	WISO 622	15:00	OPSK 625
16:00		16:00	VGLO 621

18 April 2015				
		NWU lecturer		
		Vryburg only - As from 09:00		
		These modules may be facilitated at any time during this session up to 14:00		
		NAVR 611, NAVR 621, LEON 611, LEON 612, ONWB 621, OPSK 612, LEON 622, OPSK 623, ONWR 623, LEON 624, LEON 613, ONWB 622, OPSK 624, ONWR 621, ONWB 611, OPSK 625		
16 May 2015				
Time	Whiteboard 1	Time	Whiteboard 2	
	BEdHons		BEdHons	
08:00		08:00	LEON 611	
08:45		08:45	NAVR 611	
09:30		09:30	NAVR 621	
10:15		10:15	LEON 612	
11:00		11:00	WISO 622	
11:45	ONWB 611	11:45	WISO 611	
12:30	ONWB 622	12:30	WISO 621	
13:15	ONWR 621	13:15	LEON 624	
14:00	ONWB 623	14:00	OPSK 612	
14:45	ONWR 623	14:45	OPSK 613	
15:30	VGLO 612	15:30	OPSK 625	
16:15	ONWR 622	16:15	OPSK 624	
17:00	VGLO 621	17:00	ONWB 621	
22 May 2015				
Time	Whiteboard 1			
	BEdHons			
14:00	LEON 621			
14:45	LEON 622			
15:30	LEON 623			
16:15	LEON 614			
17:00	LEON 613			

## Second Semester 2015

25 July 2015				
		NWU lecturer		
		Lichtenburg only - As from 09:00		
		These modules may be facilitated at any time during this session up to 14:00		
		NAVR 611, NAVR 621, LEON 611, LEON 612, ONWB 621, OPSK 612, LEON 622, OPSK 623, ONWR 623, LEON 624, LEON 613, ONWB 622, OPSK 624, ONWR 621, ONWB 611, OPSK 625		
8 August 2015				
		NWU lecturer		
		Rustenburg only - As from 09:00		
		These modules may be facilitated at any time during this session up to 14:00		
		NAVR 611, NAVR 621, LEON 611, LEON 612, ONWB 621, OPSK 612, LEON 622, OPSK 623, ONWR 623, LEON 624, LEON 613, ONWB 622, OPSK 624, ONWR 621		
21 August 2015				
Time	Whiteboard 1	Facilitator		
	BEdHons	At OLG tuition centres as from 14:00 (not in N-W Province and Quest Vdblpark)		
14:00	NAVR 611			
14:45	LEON 611	NAVR 611		
15:30	NAVR 621	LEON 611		
16:15	LEON 612	NAVR 621		
17:00		LEON 612		
22 August 2015				
Time	Whiteboard 1	Time	Whiteboard 2	Facilitator
	BEdHons		BEdHons	At OLG tuition centres as from 08:00 (not in N-W Province and Quest Vdblpark)
08:00	ONWB 621	08:00	LEON 621	
08:50	WISO 611	08:50	OPSK 612	ONWB 621
09:40	WISO 621	09:40	LEON 622	OPSK 612
10:30	ONWB 623	10:30	OPSK 613	LEON 622
11:20	ONWR 623	11:20	LEON 623	OPSK 623
12:10	LEON 624	12:10	VGLO 612	ONWR 623
13:00	LEON 613	13:00	ONWR 622	LEON 624
13:50	ONWB 622	13:50	OPSK 624	LEON 613

14:40	ONWR 621	14:40		ONWB 622 OPSK 624	
15:30	ONWB 611	15:30	LEON 614	ONWR 621	
16:20	WISO 622	16:20	OPSK 625	ONWB 611	
17:10		17:10	VGLO 621	OPSK 625	
11 September 2015					
Time	Whiteboard 1				
	BEdHons				
14:00					
14:45	LEON 611				
15:30	NAVR 621				
16:15	LEON 612				
19 September 2015					
		NWU – Lecturer			
		Vryburg only - As from 09:00			
		These modules may be facilitated at any time during this session up to 14:00			
		NAVR 611, NAVR 621, LEON 611, LEON 612, ONWB 621, OPSK 612, LEON 622, OPSK 623, ONWR 623, LEON 624, LEON 613, ONWB 622, OPSK 624, ONWR 621, ONWB 611, OPSK 625			
8 October 2015					
Time	Whiteboard 1	Time	Whiteboard 2		
	BEdHons		BEdHons		
08:00	ONWB 621	08:00	LEON 621		
08:50	WISO 611	08:50	OPSK 612		
09:40	WISO 621	09:40	LEON 622		
10:30	ONWB 623	10:30	OPSK 613		
11:20	NAVR 611	11:20			
12:10	LEON 624	12:10	VGLO 612		
13:00	LEON 613	13:00	ONWR 622		
13:50	ONWB 622	13:50	OPSK 624		
14:40	ONWR 621	14:40	LEON 623		
15:30	ONWB 611	15:30	LEON 614		
16:20	WISO 622	16:20	OPSK 625		
17:10	ONWR 623	17:10	VGLO 621		
23 October 2015					
Time	Whiteboard 1	Time	Whiteboard 2		
	BEdHons		BEdHons		
14:00	ONWR 621	14:00	LEON 624		
14:40	ONWB 623	14:40	OPSK 612		
15:20	ONWR 623	15:20	OPSK 613		
16:00	VGLO 612	16:00	OPSK 625		
16:40	ONWR 622	16:40	OPSK 624		
17:20	VGLO 621	17:20			

24 October 2015		
Time	Whiteboard 1	
	BEdHons	
08:00	NAVR 611	
08:40	LEON 611	
09:20	NAVR 621	
10:00	LEON 612	
10:40	LEON 613	
11:20	WISO 622	
12:00	LEON 614	
12:40	WISO 611	
13:20	WISO 621	
14:00	LEON 621	
14:40	LEON 622	
15:20	LEON 623	
16:00	ONWB 611	
16:40	ONWB 622	
17:20	ONWB 621	

## 5 Examination timetable

- First semester examination takes place from **1 to 24 June 2015**
- Second semester examination takes place from **30 October to 25 November 2015**

**Please note that these dates are subject to change**

<b>BEdHons First Semester 2015:</b>			<b>BEdHons Second Semester 2015:</b>		
<b>Module</b>	<b>Date Semester 1</b>	<b>Session</b>	<b>Module</b>	<b>Date Semester 1</b>	<b>Session</b>
APLS673	01 June 2015	2	APLS673	26 October 2015	1
CEPS612	17 June 2015	2	CEPS612	10 November 2015	1
CLIN611	11 June 2015	2	CLIN611	05 November 2015	1
CUDE611	08 June 2015	2	CUDE611	02 November 2015	1
ELEA611	20 June 2015	2	ELEA611	13 November 2015	1
EMLO611	05 June 2015	2	EMLO611	30 October 2015	1
FLCE621	05 June 2015	1	FLCE621	30 October 2015	2
FOER611	01 June 2015	1	FOER611	28 October 2015	1
ISCS611	20 June 2015	2	ISCS611	13 November 2015	1
LEON611	04 June 2015	2	LEON611	29 October 2015	1
LEON612	19 June 2015	1	LEON612	12 November 2015	2
LEON613	15 June 2015	1	LEON613	09 November 2015	2
LEON614	12 June 2015	2	LEON614	06 November 2015	1
LEON621	02 June 2015	2	LEON621	27 October 2015	1
LEON622	10 June 2015	1	LEON622	04 November 2015	2
LEON623	15 June 2015	2	LEON623	09 November 2015	1
LEON624	19 June 2015	2	LEON624	12 November 2015	1
LORE671	09 June 2015	2	LORE671	03 November 2015	1
MATD621	01 June 2015	1	MATD621	26 October 2015	2
MATD622	11 June 2015	1	MATD622	05 November 2015	2
MATE671	08 June 2015	1	MATE671	13 November 2015	2
NAVR611	03 June 2015	1	NAVR611	28 October 2015	2
ONWB611	11 June 2015	1	ONWB611	05 November 2015	2
ONWB621	03 June 2015	2	ONWB621	28 October 2015	1
ONWB622	10 June 2015	2	ONWB622	04 November 2015	1
ONWB623	20 June 2015	2	ONWB623	13 November 2015	1
ONWB624	09 June 2015	1	ONWB624	03 November 2015	2
ONWB625	04 June 2015	1	ONWB625	29 October 2015	2
ONWR611	15 June 2015	2	ONWR611	09 November 2015	1
ONWR621	08 June 2015	2	ONWR621	02 November 2015	1
ONWR622	11 June 2015	2	ONWR622	05 November 2015	1
ONWR623	18 June 2015	2	ONWR623	11 November 2015	1
ONWR624	18 June 2015	1	ONWR624	11 November 2015	2
ONWR625	08 June 2015	1	ONWR625	02 November 2015	2
OPSK612	15 June 2015	1	OPSK612	09 November 2015	2
OPSK613	20 June 2015	1	OPSK613	13 November 2015	2
OPSK624	15 June 2015	2	OPSK624	09 November 2015	1
OPSK625	18 June 2015	2	OPSK625	11 November 2015	1
TLAS612	17 June 2015	2	TLAS612	10 November 2015	1
TSCU621	02 June 2015	1	TSCU621	27 October 2015	2
VGLO612	17 June 2015	1	VGLO612	10 November 2015	2
VGLO621	18 June 2015	2	VGLO621	11 November 2015	1
VGLO622	01 June 2015	1	VGLO622	26 October 2015	2
VGLO623	12 June 2015	1	VGLO623	06 November 2015	2
VGLO624	10 June 2015	1	VGLO624	04 November 2015	2
WISO611	01 June 2015	2	WISO611	26 October 2015	1
WISO621	12 June 2015	2	WISO621	06 November 2015	1
WISO622	18 June 2015	2	WISO622	11 November 2015	1

**a) Notes:**

- i. Make sure you are registered at a specific examination centre.
- ii. Should you need to *change your examination centre*, please contact 018 285 5900.
- iii. Changes for the June examination must be communicated to students before 15 April, and for the October examinations, before 15 September 2015.
- iv. If you should fail to change your examination centre in time, there will be serious financial implications for you.
- v. The exam letters will be available on the OLG website at: [www.olgdownloads.co.za](http://www.olgdownloads.co.za)

## 6 Counselling

- a) Studying via ODL certainly poses a challenge to many students, since ODL students are normally employed, have families, are older, have other obligations and often find themselves isolated with regard to their tertiary education.
- b) To assist students with their academic progress as well as the accompanying logistics and administration, we have provided the call centre and various websites where students can get support.
- c) However, we realise that there may be financial, psychological or other constraints that could dissuade students from focusing on their studies. For this reason we also have a 24-hour tele-counselling service available to our students. We believe that students without burdens will be positive in attitude and content, and can focus on their studies. These services will be available 24/7 (therefore including weekends), and at no charge.
- d) The service is sub-contracted to **LifeAssist**, which has the infrastructure to offer counselling services to our students. Different types of counselling services are available:
  - i. Financial counselling
  - ii. Legal advice
  - iii. Interpersonal interactions
  - iv. Trauma counselling
  - v. Personal trauma
  - vi. HIV/AIDS counselling
- e) Counselling services will be provided by professionals, including:
  - i. Psychologists
  - ii. Social workers
  - iii. Legal advisers
  - iv. Financial advisers
- f) **Note: these services are available only to our students. Have your student number and ID number ready when making contact.**
- g) Should the need arise for counselling, different ways of requesting advice exist, depending on the type of counselling required.
- h) **If you need an immediate response, kindly dial the following telephone number:**  
SA: Toll free: 0800 16 73 47                      Landline: +27 11 912 1089
- i) **For NON-EMERGENCY purposes only (i.e. financial and legal advice):**  
SMS: SA: 32341  
International: 0027 8400 32341  
Email: [help@lifeassist.co.za](mailto:help@lifeassist.co.za)  
E-Support at [www.yourlifeassist.co.za](http://www.yourlifeassist.co.za)

**Note: We are of the opinion that students will benefit from this service. Successful students remain our goal.**

## 7 Provincial list of contact centres

OLG/NWU tuition centres 2015 (South Africa)		
City/Town	Address	Co-ordinator
Bisho	Bisho L/H.P School No. 1 Kauta Drive Bisho 5605	Mr. V.C Kalipa
Durban	Durban teachers centre 3 College road Opposite Collegvale Primary School Glenport 4015	Dr. S Seetal
Empangeni	50 Tanner Street	Mr. Kanyile

	Empangeni  Preggy Vandayar 0714717893 Owner of building	
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City/Town	Address	Co-ordinator
<b>Ermelo</b>	Ligbron Akademie vir Tegnologie Voortrekker Street Ermelo 2350 <b>PO Box:</b> Private bag X9033 Ermelo 2350	Me. M van Rensburg
<b>George</b>	<b>Courier address:</b> Glenwood School Glenwood Avenue Glenwood George 6530	Dr. F. Joubert
<b>Giyani</b>	Giyane EMPC Giyane <b>Courier address:</b> C/O Dr T Mbombi Holani Medical Centre 566 Main Street Opposite Oasis Lodge Giyani 0826 Attention Mrs. Tafadzwa Mutemanyanza 0826	Mrs T Mutemanyanza
<b>Graskop</b>	Hoërskool Panorama Eeufees Street Graskop 1270 <b>Courier address:</b>	Karin Bloem
<b>Johannesburg</b>	Weltevredenpark Primary School 41 Cockspur road Weltevredenpark 1709	Mr. D. Rousseau
<b>Kimberley</b>	Northern Cape Urban FET Cullinan Crescent Kimberley 8300	Dr. B. du Plessis
<b>Ladysmith</b>	Windsor Park High School Forbes Street Ladysmith 3370	Me DS Ndaba
<b>Lusikisiki</b>	Ingwe FET College Ngqungushe Magwa Road Lusikisiki 4820	Me. Tshikizwa
<b>Matatiele</b>	Bergview College 2 Davies Street Matatiele 4730	Mr. B. van Tubbergh
<b>Mkuse</b>	Primary School Mkuze H/v Dikkop and Kingfisher Street Mkuze 3965	Mr F Vermaak
<b>Mthatha</b>	Khanyisa High School Behind Shell Ultra city East London Road (N2) Payne location Mthatha 5099	Mr Cabane



<b>Nongoma (Only for bursary students)</b>	Mthashana FET College Nongoma-KwaGqikazi Business faculty Nongoma Contact Virginia Dlamini Tel 079 871 4244	Ms Princess Hlophe (rector) from Mthashana FET College, Nongoma Campus Bongani Zungu Witbord
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<b>City/Town</b>	<b>Address</b>	<b>Co-ordinator</b>
<b>Oudtshoorn</b>	Suid-Kaap College Adderley Street Oudtshoorn 6625	Danwill Murphy
<b>Parow</b>	Laerskool Parow-west Ryan Street Parow 7500	Me. Summers
<b>Pietermaritzburg (Education)</b>	ML Sultan Secondary School (033-342 0039) 8 Chota Motala Rd Pietermaritzburg 3201  Mr Zitha 082 487 6724	Mr Zitha
<b>Polokwane</b>	Pietersburg English Medium Primary School (PEMPS) 45 Grobler street Polokwane 0699  P.O Box 3617 Polokwane 0700	Me J Heyns
<b>Tabernadei - Polokwane</b>	Hoek van Jorison and Webster str 76 Jorison str Polokwane 0699	Prof M Nel Surita Oosthuisen
<b>Port Elizabeth</b>	Hoerskool Cillie Hv Kempston en Uitenhage weg Sydenham Port Elizabeth 6001	Mr. P. Stoffberg
<b>Port Shepstone</b>	Marburg High Main Harding Road and Deepvale Road Marburg Port Shepstone 4252	Mr. J. Rajoo
<b>Pretoria</b>	Susan Strijdom Training Centre Gorden Weg 30 Colbyn Queenswood PTA	A Louw
<b>Ulundi (Only for bursary students)</b>	Masibumbane High School A335 Umfolozi street Ulundi 3838	Mr Shandu  Sisa Mdunge <a href="mailto:sisamdunge@webmail.co.za">sisamdunge@webmail.co.za</a> Vezi Mhlungu <a href="mailto:vezimhlungu@gmail.com">vezimhlungu@gmail.com</a>
<b>Vryheid</b>	H/s Pionier Landros Street 16 Vryheid 3100	Mr. J. Erasmus
<b>Welkom</b>	St. Helena Primere Skool Unicorweg 14 Welkom 9459  <b>Courier address:</b> Ventura Street 2 Riebeeckstad 9459	Me. R. Klopper

<b>Witrivier</b>	Laerskool Witrivier Syd Cornwall Street Witrivier 1240	Mr. J. van Zyl
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OLG/NWU tuition centres 2015 (Namibia)		
City/Town	Address	Co-ordinator
<b>Katima</b> Centre name: Katima Mulilo Trade Name: Zambezi Vocational Training College	<b>Physical Address:</b> Zambezi Vocational Training College Wenela Road KATIMA MULILO Namibia  <b>Postal Address:</b> Mr Ismael Mwangala Zambezi Vocational Training Col Wenela Road KATIMA MULILO Namibia	Ismael Mwangala
<b>Oshakati</b> Centre Name: Oshakati Trade Name: Charles Anderson School	<b>Physical Address:</b> Charles Anderson School Erf 4033, Ardooie Street ONGWEDIVA Namibia 9000  <b>Postal Address:</b> Postal Address: P O BOX 15374 OSHAKATI NAMIBIA 9000	Contact Details: Mr Johannes Matias (Facilitator)
<b>Rundu</b> Centre Name: Rundu Trade Name: Nantu Regional Office	<b>Physical Address:</b> Nantu Regional Office RUNDU <b>Postal Address:</b> PO Nantu Regional Offices RUNDU	Contact Details: Mr Gabriel Mukenge
<b>Windhoek</b> Windhoek Afrikaanse Privaat Skool Drakensberg Street Eros Windhoek	<b>Postal Address:</b> Business School Of Excellence 7 Hugo Han Street Windhoek Namibia	Contact Details: Mrs Helga Volschenk

OLG/NWU tuition centres 2015 (NW-Province)		
City/Town	Address	Co-ordinator
<b>Lichtenburg</b>	Laerskool Burgersdorp. Beyers Naude Drive 41 Lichtenburg	Mr. Steenkamp
<b>Potchefstroom</b>	North-West University, Potchefstroom Campus (Building B11A)	Mr J Redelinghuys
<b>Rustenburg</b>	Oom Paul school Lucas Street Rustenburg	Sanet Nel
<b>Vryburg</b>	Hoërskool Vryburg Mc Kay Street Vryburg	Mr Barry Funeni

## 8 North-West University examination centres

EASTERN CAPE	FREE STATE	GAUTENG	KWAZULU-NATAL	MPUMALANGA	NORTH WEST	NORTHERN CAPE	LIMPOPO	WESTERN CAPE
Bizana Butterworth Cradock East London Elliot Graaff-Reinet Grahamstown Idutywa Joubertina King Williams Town Lusikisiki Mount Fletcher Mount Frere Mthatha Port Elizabeth Queenstown Sterkspruit	Bethlehem Bloemfontein Frankfort Harrismith Ladybrand Welkom	Alberton Brixton Hebron Kenmare Pretoria Pretoria (Colbyn) Randfontein Springs Vanderbijlpark Vereeniging	Durban Empangeni (1) Empangeni (2) Estcourt Eshowe Greytown Jozini Kokstad Ladysmith Matatiele Mbazwana Mkuse Newcastle Nongoma Pietermaritzburg Pongola Port Shepstone Stanger Ulundi Vryheid	Elukwatini Ermelo Graskop Groblersdal Kinross Kanhlushwa Kamaqhekeza Lydenburg Middelburg Nelspruit Piet Retief	Delareyville Klerksdorp Lichtenburg Mafikeng Makapanstad Potchefstroom Rustenburg Stilfontein Vryburg Zeerust	Colesberg De Aar Hopetown Kimberley Kuruman Springbok Upington	Giyani Jane Furse Lephalale Makado Modimolle Mokopane Phalaborwa Polokwane Thabazimbi Thohoyandou Tzaneen	George Oudtshoorn Parow Vredenburg Vredendal Worcester

## 9 Lecturers, Potchefstroom Campus, North-West University

### 9.1 Appointments and communication with the NWU's academic staff (BEdHons)

- Lecturers are available to assist with **academic problems** during office hours (08:00–16:30) on Tuesdays, Wednesdays and Thursdays.
- You have to make **an appointment** as is required by all professionals if you want to meet the lecturer face-to-face.
- You may contact 018 285 5900 to assist you with information regarding the lecturers or see their contact details (telephone number and email addresses) on the tutorial letters.

### 9.2 List of lecturers (BEdHons)

Name	Phone number	Subject	Building B11 Office	Email address
De Beer, ZL (Louw)	018 299 2158	Comparative Education	G31	<a href="mailto:24804533@nwu.ac.za">24804533@nwu.ac.za</a>
De Wet, A (Annamagriet) Dr	018 299 4596	Education Law	G47	<a href="mailto:10862846@nwu.ac.za">10862846@nwu.ac.za</a>
Du Plessis, HA (Hendrik)	018 299 2147	Economic & Management Sciences (Education)	G26	<a href="mailto:11309857@nwu.ac.za">11309857@nwu.ac.za</a>
Fouché, E (Elmari)	018 299 4552	Learner support / Life Orientation	G06	<a href="mailto:10084975@nwu.ac.za">10084975@nwu.ac.za</a>
Geduld, BW (Bernadette) Dr	018 299 4583	Curriculum Studies	G48	<a href="mailto:13267752@nwu.ac.za">13267752@nwu.ac.za</a>
Jagals, D (Divan)	018 299 2154	Curriculum Studies	G45	<a href="mailto:12782890@nwu.ac.za">12782890@nwu.ac.za</a>
Jordaan, T (Tertia)	018 299 4597	Mathematics	G51	<a href="mailto:22997385@nwu.ac.za">22997385@nwu.ac.za</a>
Kgati, NC (Nozi)	018 299 4594	Curriculum Studies	G64	<a href="mailto:12717762@nwu.ac.za">12717762@nwu.ac.za</a>
Kok, I (Illasha) Dr	018 299 2143	Learner Support	G54	<a href="mailto:10317724@nwu.ac.za">10317724@nwu.ac.za</a>
Labuschagne, SF (Lappies)	018 299 4555	Learner Support / Life Orientation	G11	<a href="mailto:10253076@nwu.ac.za">10253076@nwu.ac.za</a>
Laubscher, DJ (Dorothy)	018 299 4585	Mathematics	G56	<a href="mailto:10218343@nwu.ac.za">10218343@nwu.ac.za</a>
Mdakane, M (Marry) Dr	018 299 4567	Curriculum Studies / Research Methodology	G49	<a href="mailto:10911502@nwu.ac.za">10911502@nwu.ac.za</a>
Mmako, ET (Tebogo)	018 285 2058	Economic and Management Sciences (Education)	G19	<a href="mailto:24809268@nwu.ac.za">24809268@nwu.ac.za</a>
Neethling, MM (Marinda)	018 285 2071	Learner Support	G12	<a href="mailto:12689866@nwu.ac.za">12689866@nwu.ac.za</a>
Rossouw, MC (Margaret) Dr	018 299 2141	Research RSPR	G59	<a href="mailto:12676314@nwu.ac.za">12676314@nwu.ac.za</a>
Van Deventer, I (Idilette) Dr	018 299 4590	Education Law <b>(BEdHons Coordinator)</b>	G63	<a href="mailto:10693823@nwu.ac.za">10693823@nwu.ac.za</a>
Van der Vyver, CP (Corné), Dr	018 299 4587	Curriculum Studies / Research Methodology	G61	<a href="mailto:13267876@nwu.ac.za">13267876@nwu.ac.za</a>
Van Jaarsveld, MC (Leentjie)	018 299 4589	Education Management	G62	<a href="mailto:21171890@nwu.ac.za">21171890@nwu.ac.za</a>
Van Vollenhoven, WJ (Willem), Prof	018 299 4542	FES/ODL Academic Coordinator / Education Law	G57	<a href="mailto:20739109@nwu.ac.za">20739109@nwu.ac.za</a>

### 9.3 Unit Open Distance Learning: academic manager

Kok, A. (Almero) Dr	018 299 4560	UODL Academic Manager	G18	<a href="mailto:10286365@nwu.ac.za">10286365@nwu.ac.za</a>
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### 9.4 Unit Open Distance Learning administrative staff members

SECTION	STAFF MEMBER	TELEPHONE
<b>CALL CENTRE:</b> (Student enquiries)	Mr Leon Danster Ms Robyn Richardson Ms Emma Moletsoa Ms Yolandy Louw Mr Dweight Cloete Mr Ben Schutte	018 285 5900

## NOTES