

## **GENERAL INFORMATION ON POSTGRADUATE DIPLOMA IN MANAGEMENT (PGDM)**

- It is essential that you read the A-Rules of the NWU in order to get more info on qualifications, applications, registration, assessment, terminations, etc. The A-Rules is available at [https://www.nwu.ac.za/gov\\_man/policy/index.html](https://www.nwu.ac.za/gov_man/policy/index.html)
- A student should also read the faculty rules for more clarity. See <http://studies.nwu.ac.za/studies/yearbooks>
- All information with regard to the PGDIP programme is on the NWU website
- The minimum duration of the programme for distance students is one year and the maximum time is three years.
- You need internet access and all communication with regard to this programme will be on eFundi. Students should also communicate with lecturers (if needed) on eFundi. See <http://efundi.nwu.ac.za/portal>
- PGDIP students can direct queries via email to [PGDip-inquiries@nwu.ac.za](mailto:PGDip-inquiries@nwu.ac.za) for general enquiries from Monday – Friday, 08:00 -16:30 at 018 285 5900 with regard to queries relating to exam centres, graduation, exam timetables.
- Mr. Kamogelo Mmatli is the contact person with regard to applications and registrations for distance studies (via email only – [Kamogelo.Mmatli@nwu.ac.za](mailto:Kamogelo.Mmatli@nwu.ac.za)).
- Students should call the e-fundi call centre for e-fundi queries on 018 285 2295 or [eFundiPC@nwu.ac.za](mailto:eFundiPC@nwu.ac.za)
- Your student number and a clear indication that you are a distance student must be indicated on all correspondence.

### **E-FUNDI (STUDENT PORTAL FOR TUTORIAL LETTERS, ASSIGNMENTS, ETC.)**

eFundi is the electronic learning platform where individual module sites are created and all academic information is uploaded, including assignments, important dates, additional reading material, assignment feedback, participation and examination marks, etc. All registered students have access to eFundi. When you sign up to use eFundi, your username is your student number. For the first time you will need to use your RSA ID/passport number followed by @Nwu as your password. After you have submitted your assignment on eFundi, you will receive a notification via e-mail. As soon as students are registered, they should automatically have access to all the eFundi module sites.

Please watch the following videos as an introduction to eFundi: <http://youtu.be/8k6dvp6fZ5w> and <http://youtu.be/WyZIFFSYWJg>